

**Borough of Gordon**  
**Council Meeting Minutes**  
**October 4, 2021**

The regular monthly meeting of Gordon Borough Council was held Monday, October 4, 2021, at 7:00 PM. Council President, Todd Houser, led the Pledge of Allegiance and Secretary Cathy Moyer held roll call. Council members Todd Houser, Richard Babb, Richard Korn, and Jeffrey Hoffman were present providing a quorum. Mayor George Brocious and Operations Manager George Troutman were also in attendance along with three citizens. Council members Tracy Hughes and Shannon Dumboski were not in attendance.

**Public Comment:**

**Minutes:** Minutes from the September 13, 2021 meeting were presented.

A motion was made to accept the meeting minutes of September 13, 2021 monthly meeting.

Motion: Richard Korn Seconded: Richard Babb

**Treasurer Report:** Secretary Cathy Moyer gave the financial report for the month of September. The Borough received income of \$9,296.23 and had expenses of \$ 100,755.26. The Treasurer explained that the expenses were so high because of the payment for the streambank project of \$67,108.61 which will be reimbursed. Also, she informed them that the Liquid Fuels payment for 2022 will be \$25,317.93. The General Fund had a month end balance of \$10,277.54, the Motor Licensing Fund had a month end balance of \$106,118.09. The Treasurer also noted that the Community Hall Fund had a month end balance of \$3,144.69 and the Park Fund had a month end balance of \$35,586.32.

A motion was made to approve the Treasurer's report as presented.

Motion: Jeffrey Hoffman Seconded: Richard Korn

**Payment of Invoices:** A motion was made to pay the invoices for October.

Motion: Richard Korn Seconded: Jeffrey Hoffman

**Solicitor's Report:**

On the subject of the wording of the Rental Ordinance, it has been found that there is an ordinance which reflects that the Borough does use the Property Maintenance Code. It however was not in the Ordinance book and will be inserted for future use.

**Mayor's Report:**

Police Report: None

Fire Company: The Mayor then gave the Fire Company report. He reported that the Fire Company received an invoice of \$795.00 for the installation and testing of a backflow preventer. He asked if that could be paid out of the Community Hall Fund.

An amended motion was made to add to the agenda the paying of the backflow installation out of the Community Hall Fund.

Motion: Jeffrey Hoffman Seconded: Richard Babb

A motion was then made to pay \$795.00 from the Community Hall Fund to pay for the backflow preventer.

Motion: Jeffrey Hoffman Seconded: Richard Babb

Mayor George Brocious, who is also the Treasurer for the Fire Company, said they received a check for \$649.00 from the insurance company for the reimbursement of taking the pumper off the policy. It was made payable to the Fire Company so he will cash the check and make a check out to the Borough.

Also, Borough Treasurer gave the Fire Company a check for the State allotment for the Volunteer Fireman's Relief Association in the amount of \$2,795.87.

Code Enforcement Report:

A motion was made to pay the Code Enforcement Officer in the amount of \$350.00 for 10 hours in the month of September.

Motion: Jeffrey Hoffman Seconded: Richard Babb

### **Operations Manager Report:**

George Troutman informed the council that Elm Street is complete except for black topping which he needs the new truck for. He will need 3 to 5 tons of black top to complete the job and do some patching in other areas of the Borough.

Mr. Troutman also informed Council that the 3 of the 5 beams have been installed at the creek wall behind the church. He thanked Leo Rauber for his assistance with the project.

The damage at the garage has been repaired.

He has prepped for the new pole building but was informed by Pioneer Pole Buildings that the building will be delayed due to not being able to the garage doors and issues with COVID.

The water line at the park has not been completed, however the steps at the school were repaired prior to the concert on Sunday.

The status of the new dump truck is that the truck was completed as of September 3 and is waiting for pickup by the dealer. The dealer says they are waiting for parts for a recall that came in. They plan on delivering it either this Friday afternoon or Monday morning.

President Todd Houser then gave an update on the pathway in the park that the County is handing. Our engineer, Natalie O'Conner, told him that the pre-bid meeting was on October 1, 2021, the bids are due by October 18, 2021, the bid will be awarded on October 20, 2021. The project is not expected to be done until Spring of 2022.

### **Old Business:**

On the creek wall that collapsed, she told him that at his point doing a bid package for a project like that could cost as much as \$12,000.00 just for the bid package and that right now the Borough is at \$1,200.00 for the work already done. She said that they found that a block wall would not be a good solution, but that they should do rip rap and a concrete wall which would be quite expensive. A discussion was then held on whether we need a formal bid package or could we just put the project out for bids. Solicitor Reidlinger said we could just put it out for bids but would not have the protection of the bid package should it not be done correctly. It was decided to put the bid package on hold until we see if we can use our ARPA money for the project.

**New Business:**

A motion was made to pay Richard Babb \$360.00 for 24 hours in the month of September.

Motion: Richard Korn Seconded: Jeffrey Hoffman

**Public Comment:**

Larry Wolfgang stated that nothing has happened yet to change how Arch Street is listed on various maps as making a turn onto what is his driveway. Mr. Wolfgang wants it to be shown as going straight. He asked Council that they have the Solicitor contact the 911 center to make the change. Solicitor Reidlinger questioned the issue of using taxpayer money for a private citizen's legal issue. President Todd Houser concurred and told Mr. Wolfgang that he is free to acquire the services of an attorney on his own and they would support him but will not use taxpayer money for him to have his issue resolved.

At the last meeting representatives of the Fire Company approached the Borough for assistance with making a 5% match on a grant they are receiving for the purchase of a new fire truck. The amount they need is \$13, 95.24. At that time the request was tabled for further consideration.

At this meeting a motion was made to amend the agenda by adding three motions, one to donate \$6,547.62 to the Fire Company for the grant match, the second to loan \$6,547.62 to the Fire Company for three years at no interest for the grant match, and the third authorizing the Solicitor to draw up a memorandum for the loan and authorizing President Todd Houser to sign the memorandum in behalf of the Borough.

Motion: Richard Korn Seconded: Richard Babb

An amended motion was then made to give the Fire Company \$6,547.62 to use toward the 5% match of the Federal Grant for a new Fire Truck. Money from the Park Savings account would be used at this time for the donation.

Motion: Jeffrey Hoffman Seconded: Richard Babb

An amended motion was then made to loan the Fire Company \$6,547.62 for three years at no interest to use toward the 5% match of the Federal Grant for a new Fire Truck. Money from the Park Savings account would be used at this time for the loan.

Motion: Richard Korn Seconded: Richard Babb

An amended motion was then made to authorize the Solicitor to draw up a memorandum for the loan to the Fire Company and authorize Council President, Todd Houser to sign on behalf of the Borough.

Motion: Jeffrey Hoffman Seconded: Richard Korn

Council President, Todd Houser, announced that the Finance Committee will be meeting to start working on the budget. The Committee will be Todd Houser, Tracy Hughes, and Shannon Dumboski.

**Adjournment:**

A motion was made to adjourn the meeting at 8:00 P.M.

Motion: Richard Korn Seconded: Jeffrey Hoffman

The next meeting will be held on November 1, 2021.

\*All motions unanimous unless noted.

Attest: \_\_\_\_\_ Cathy Moyer, Secretary /Treasurer November 1, 2021

