

**Borough of Gordon**  
**Council Meeting Minutes**  
**December 6, 2021**

The regular monthly meeting of Gordon Borough Council was held Monday, December 6, 2021, at 7:00 PM. Council President, Todd Houser, led the Pledge of Allegiance and Secretary Cathy Moyer held roll call. Council members Todd Houser, Richard Babb, Richard Korn, Jeffrey Hoffman, and Shannon Dumboski were present providing a quorum. Mayor George Brocious, Operations Manager George Troutman, Solicitor Chris Reidlinger and Secretary Cathy Moyer were also in attendance along with five citizens. Council member, Tracy Hughes, was not in attendance.

**Public Comment: None**

**Minutes:** Minutes from the November 1, 2021 meeting were presented.

A motion was made to accept the meeting minutes of November 1, 2021 monthly meeting.

Motion: Shannon Dumboski Seconded: Jeffrey Hoffman

**Treasurer Report:** Secretary Cathy Moyer gave the financial report for the month of November. The Borough received income of \$21,177.70 and had expenses of \$ 19,713.95. The General Fund had a month end balance of \$29,549.98, the Motor Licensing Fund had a month end balance of \$23,478.15. The Treasurer also informed Council that Barry Township gave their annual donation of \$550.00 toward the workman's compensation for the Fire Company and we received a thank you from the Ashland Library for the \$50.00 donation the Borough made.

A motion was made to approve the Treasurer's report as presented.

Motion: Richard Babb Seconded: Jeffrey Hoffman

The Treasurer then asked that a motion be made allowing her to reimburse the General Fund from the Park Savings account for expenses we incurred. A motion was made to approve the Treasurer reimbursing the General Account for expenses from the Park Savings Account.

Motion: Richard Korn Seconded: Jeffrey Hoffman

**Payment of Invoices:** A motion was made to pay the invoices for December.

Motion: Jeffrey Hoffman Seconded: Richard Korn

**Solicitor's Report:**

A motion was made to adopt Resolution # 2021-04 appointing Deegan Corporation as the Borough's auditor for 2022.

Motion: Shannon Dumboski Seconded: Richard Korn

A motion was made to adopt Resolution # 2021-05 keeping the tax rate for the Borough at 9.5 mills for 2022.

Motion: Richard Babb Seconded: Jeffrey Hoffman

**Mayor's Report:**

**Police Report:** The Mayor read the police report. There were 20 calls and complaints during the month of November.

Fire Company: There was no report, but the Mayor noted that the Fire Company received a grant which will be used for equipment.

Code Enforcement: A motion was made to pay Code Enforcement Officer, Nicholas Hazlett, \$630.00 for 18 hours.

Motion: Jeffrey Hoffman Seconded: Shannon Dumboski

A motion was made to pay the Code Enforcement Officer \$833.28 for mileage for the past year.

Motion: Richard Babb Seconded: Jeffrey Hoffman

When Nicholas Hazlett arrived, he reported that he met with a PPL representative on some wires he was concerned about, worked on citations and is ready to file some, had a complaint about a dog which has been running loose and a case where he wrote a ticket where there was a refrigerator on a porch, but the party came in and said that it is plugged in and used. They have no room for it in their home. Also, a discussion was had on how to handle complaints and the issue of abatement and non-abatement as well as payment on tickets. The general consensus was that if someone receives a ticket and takes care of it promptly in most cases no payment will be made. Cases of non-abatement are to be given citations and taken to the next level.

### **Bids for Dump Truck:**

Three bids were received for the 2004 F-550 Dump Truck. They are as follows:

1. Gary Kaszowski - \$6,277.77
2. Carl Felty - \$8,140.00
3. John Towey - \$9,226.00

The winning bid was John Towey at \$9,226.00. A motion was made to accept Mr. Towey's bid.

Motion: Jeffrey Hoffman Seconded: Richard Korn

A motion was made to adopt Resolution 2021-06 allowing the sale of the 2004 F-550 Dump Truck.

Motion: Shannon Dumboski Seconded: Jeffrey Hoffman

### **2022 Budget**

A motion was made to adopt the 2022 Budget which was properly advertised and posted.

Motion: Jeffrey Hoffman Seconded: Shannon Dumboski

### **Operations Manager Report:**

The Operations Manager, George Troutman, informed Council that the pole building for the park will be here on the 13<sup>th</sup>. Also, he will get the new cinder spreader put on this week. He then requested that he be allowed to get undercoating put on the new dump truck at a cost of \$325.00 to \$425.00. A motion was made to allow him to spend up to \$425.00 on undercoating.

Motion: Richard Korn Seconded: Shannon Dumboski

Mr. Troutman then requested that he be able to purchase new tires for the skid loader. A motion was made to allow up to \$1300.00 for 4 new tires.

Motion: Jeffrey Hoffman Seconded: Richard Korn

He informed Council that we have our salt and anti-skid for the year. He explained that the plow that came with the new dump truck is a straight plow, and he would like to upgrade to a V-plow which would be much better for doing the alleys. When he contacted the company we got the dump truck from he was told that to trade in the new plow for a V-plow would be \$2,825.00. He contacted Stork's and they would take the plow on a trade in for a V-plow at the cost of \$1100.00. A motion was made to amend the agenda to include a motion to upgrade the plow to a V-plow.

Motion: Jeffrey Hoffman Seconded: Richard Korn

A motion was then made to upgrade the plow to a V-plow up to a cost of \$1500.00.

Motion: Jeffrey Hoffman Seconded: Richard Korn

**Old Business:** Already covered

**New Business:**

A motion was made to adopt the 2022 Meeting Schedule.

Motion: Shannon Dumboski Seconded: Richard Babb

A motion was made to adopt the 2022 Office Holiday Schedule

Motion: Jeffrey Hoffman Seconded: Richard Korn

Councilman Jeffrey Hoffman made a request on behalf of FOG to allow the Operations Manager, George Troutman, to repair the shed used by FOG which was damaged by a tree falling on it. No one had any objection.

A motion was made to add to the agenda employee wages for 2022.

Motion: Richard Korn Seconded: Jeffrey Hoffman

A motion was made to increase the hourly rate for the Secretary/ Treasurer to \$17.50/ hour.

Motion: Shannon Dumboski Seconded: Richard Korn

A motion was made to increase the salary for the Operations Manager \$1,000.00 for the year 2022 increasing it from \$45,000.00 to \$46,000.00.

Motion: Richard Korn Seconded: Shannon Dumboski

**Public Comment:**

Larry Wolfgang wanted to know what kind of permitting he needed to erect a radio transmission tower on his property. He was told that he should go County Zoning to see what zoning requirements are. Also, he may have UCC requirements to meet.

A thank you was given to President Todd Houser and Council member, Richard Babb for their years of service on Council.

**Adjournment:**

A motion was made to adjourn the meeting at 8:00 P.M.

Motion: Richard Korn Seconded: Jeffrey Hoffman

The next meeting will be held on January 3, 2022.

\*All motions unanimous unless noted.

Attest: \_\_\_\_\_ Cathy Moyer, Secretary /Treasurer January 3, 2022

