

## Borough of Gordon Council Meeting Minutes August 13, 2019

The regular monthly meeting of Gordon Borough Council was held Tuesday, August 13, 2019 at 7:00 PM in the Gordon Municipal Building. Council present: President Todd Houser, Vice- President Jeffrey Hoffman, Richard Babb, Shannon Dumboski, Tracy Hughes, Richard Korn, Operations Manager Jason Quick, Mayor George Brocious, Solicitor Christopher Riedlinger, and Secretary/ Treasurer Cathy Moyer. Also, in attendance were Kaitlyn Reidlinger and Leo Rauber.

Council President Todd Houser called the meeting to order, confirmed a quorum by roll call, and led the Pledge of Allegiance.

**Public Comment:** Leo Rauber asked about new streetlights in the development. Operations Manager, Jason Quick, informed him that they are on a PPL work order and due to be installed soon.

**Minutes:** A motion was made to approve the minutes of the July 9, 2019 meeting as presented by the secretary.

Motion: Shannon Dumboski Seconded: Tracy Hughes

**Treasurer Report:** Secretary/ Treasurer Cathy Moyer gave the financial report for the month of July. The Borough received income of \$9,373.06 and had expenses of \$15,138.73. As of July 31, 2019, the General Account Balance was \$207,172.23 and the Motor Licensing Fund balance was \$47,286.10. She noted that the road project cost over \$38,000.00 and the Motor Licensing Fund is now at less than \$9,000.00. She suggested that we now begin to pay the streetlights out of the General Fund so the funds would last until March when we receive our Liquid Fuels Allotment.

On an item tabled from last month a discussion was held on how much to put into the new CD. President Houser said the Financial Committee was thinking of \$125,000.00. A motion was made to open a new CD from the General Fund in the amount of \$125,000.00 at Mid Penn Bank.

Motion: Jeffrey Hoffman Seconded: Tracy Hughes

An invoice from Lettich & Zapay of \$1,720.00 for was then discussed. It was decided that since there is no evidence of any work being done, Solicitor Reidlinger, will draw up a letter to be sent to Lettich & Zapay on the matter.

A motion was made to approve the Treasurer's report as presented.

Motion: Jeffrey Hoffman Seconded: Tracy Hughes

**Payment of Invoices:** A motion was made to pay the invoices for August.

Motion: Richard Korn Seconded: Richard Babb

### **Mayor's Report:**

**Police Report:** Mayor George Brocious gave the police report for the month of July. Butler Township Police handled 42 calls and complaints during the month.

**Fire Company Report:** Mayor Brocious reported that the fund drives have raised \$2,500.00 so far and Wing Nights have been a success raising \$490.00.

**Code Enforcement Report:** There was no report and a discussion was held on how to handle getting a new Code Enforcement Officer. It was known that a local citizen is interested in the position, but the Solicitor suggested seeing if it would be feasible for the COG to consider hiring a full-time code officer to cover all the municipalities in the COG. The matter will be discussed further at the September Meeting and at the next COG Meeting.

**Solicitor's Report:** The Solicitor reported that both ordinances have been advertised and are ready for adoption.

**Wood Burner Ordinance:** A motion was made to adopt the Wood Burner Ordinance to be Ordinance # 2019-02.

**Motion:** Shannon Dumboski Seconded: Jeffrey Hoffman

**Stop Sign Ordinance:** A motion was made to adopt the Stop sign Ordinance to be Ordinance # 2019-03.

**Motion:** Richard Babb Seconded: Richard Korn

**Municipal Lien:** Solicitor Reidlinger reported that the Secretary received a letter from Schuylkill County notifying Gordon Borough of a lien of \$13,562.49 which is now on the property at 312 McKnight Street which was demolished under the County Demolition Program. If the property is sold it must be appraised and sold at fair market value.

**Communications/Manager's Report:**

1. The Tar and Chip Project is complete.
2. The basketball court was resurfaced by Ultra-Seal at no cost and the poles were painted by students for a Senior Project.
3. 312 McKnight Street demolition is now complete
4. Gordon Borough will be receiving the NRCS Grant for the creek bank repair for \$36,235.00. The project will be designed, advertised, and bid out.
5. We will be receiving the \$3,277.65 from the FEMA Disaster Declaration within 15 days. This was for the damage at the park during the flooding last August.
6. We are also awaiting payment from the Community Development Block Grant for the ADA Project in the park.
7. We are also looking to get a grant that is a 428 Fund to repair the creek bank wall behind the old Miners Bank. It is money from FEMA Hazard Mitigation which if we are awarded we will not have to pay back.
8. A streetlight in Rattling Run Development will soon be installed.
9. Mr. Quick requested the council consider hiring Cade Ermert for the last two weeks before school starts. Cade has been working for the Borough through the Career Link program. He requested that he be hired to work 20 hours at \$10.00/hour as a part-time worker. His last day would be August 23. A motion was made to hire Cade Ermert.

**Motion:** Richard Korn Seconded: Jeffrey Hoffman

10. Mr. Quick also informed the Council that the skid loader needs a repair to the hydraulic system for \$837.50. A motion was made to make the repair.

**Motion:** Richard Korn Seconded: Richard Babb

**New Business**

Operations Manager, Jason Quick, informed the council that FEMA is requiring us to prepare, advertise and adopt a new flood plain ordinance by March, 2020. He and Council President, Todd Houser, discussed what some of the new regulations would be for those in the flood plain. They also discussed

that it would be advisable to have a public meeting so that the citizens could see if their homes will be in the flood plain. A date for that will be decided most likely at the next meeting.

Jason Quick also brought up the problem of stray cats in the Borough. There is a program sponsored by the Hillside SPCA and No Nonsense Neutering in Mahanoy City in which they would come and trap stray cats, take them to be neutered, and then return them to the Borough, they would like a donation of possibly \$20.00 for each cat. The council did not act on the suggestion.

### **Old Business**

Jason Quick had designed a new form as a Park agreement form in conjunction with the new practice of charging \$25.00 for a park rental fee. Solicitor Reidlinger approved the form and it will be on the Borough's website for public use.

The next meeting will be held on September 10, 2019 at 7:00 pm at the Gordon Borough Municipal Building.

The meeting was adjourned at 8:00 PM.

Motion to Adjourn: Shannon Dumboski Seconded: Tracy Hughes

\*All motions unanimous unless noted.

Attest: \_\_\_\_\_ Cathy Moyer, Secretary /Treasurer September 10, 2019