

## Borough of Gordon Council Meeting Minutes July 9, 2019

The regular monthly meeting of Gordon Borough Council was held Tuesday, July 10, 2019 at 7:00 PM in the Gordon Municipal Building. Council present: President Todd Houser, Vice- President Jeffrey Hoffman, Richard Babb, Shannon Dumboski, Tracy Hughes, Richard Korn and Jason Quick, Solicitor Christopher Riedlinger, and Secretary/ Treasurer Cathy Moyer. Mayor George Brocious was not present. Also, in attendance were Lynn Korn and Leo Rauber.

Council President Todd Houser called the meeting to order, confirmed a quorum by roll call, and led the Pledge of Allegiance.

**Public Comment:** Lynn Korn questioned the money spent on FEMA projects. She was informed that the Borough is supposed to be reimbursed within 45 to 90 days. She then questioned when the last time was that the Borough was audited. She was told that the last DCED audit was in 2014. The question was then raised about whether the Hometown Heroes program should be associated with the Borough, but Jason Quick informed her that they had a meeting and it was decided to keep the program a separate entity. Leo Rauber questioned the streetlight that needs to be repaired at the park. Jason Quick informed him that it is on a PPL work order and is supposed to be completed soon. He also questioned the high grass at a property and was told that the Borough has now taken care of the grass and will be charging the homeowner. A discussion then ensued as to the use of citations in cases like this.

**Minutes:** A motion was made to approve the minutes of the June 11, 2019 meeting as presented by the secretary.

Motion: Tracy Hughes Seconded: Jeffrey Hoffman

**Treasurer Report:** Secretary/ Treasurer Cathy Moyer gave the financial report for the month of June. The Borough received income of \$9,123.03 and had expenses of \$51,086.70 As of June 30, 2019, the General Account Balance was \$210,033.13 and the Motor Licensing Fund balance was \$51,715.68. She noted that 23,950.77 of the expenses from the General Fund were toward the work which will be reimbursed by FEMA. Also, two of the road projects were paid from the Motor Licensing Fund – the Elm Street Pipe Project at \$3,133.63 and The Milling and paving project at \$6,000.00. Also, a discussion was held on how much to put into the new CD. President Houser said the Financial Committee was thinking of \$125,000 but the item was tabled. The Treasurer was instructed to look into current rates for CD's for the Financial Committee to make a recommendation.

Also, the Treasurer recommended that the Borough look into retaining a new auditor. She said that Deegan Corporation was willing to do our audits at the rate of \$6,000.00/year with the rate going down to \$5,000.00/year after we are established. Resolution 2019-02 was adopted stating that Resolution 12112018 appointing Lettich and Zapay as the Borough's auditors was now being replaced by Resolution 2019-02 appointing Deegan Corporation as auditors for Gordon Borough. A motion was made to accept the resolution.

Motion: Shannon Dumboski Seconded: Jason Quick

A motion was made to approve the Treasurer's report as presented.

Motion: Richard Babb Seconded: Jeffrey Hoffman

**Payment of Invoices:** A motion was made to pay the invoices for June.

Motion: Jeffrey Hoffman Seconded: Richard Babb

**Mayor's Report:**

**Police Report:** In the absence of Mayor George Brocius, President Todd Houser gave the police report for the month of June. Butler Township Police handled 12 calls and complaints during the month.

**Fire Company Report:** It was announced that Wing Night will be on July 20, 2019.

**Code Enforcement Report:** None

**Solicitor’s Report:**

**Wood Burner Ordinance:** Attorney Reidlinger answered questions during a discussion on a wood burner ordinance. A motion was made authorizing the Solicitor to draft the ordinance and advertise the ordinance as well as any other legal items needed to pass the ordinance.

Motion: Tracy Hughes Seconded: Richard Babb

**Communications/Manager’s Report:**

1. Operations Manager, Jason Quick, informed council that he will be taking vacation July 22 to 26, 2019. Also, he will be working at the Electronic Recycling event being held on July 20, 2019. During the week before that he will be allowing the public to bring their electronics to the Borough garage during the hours of 12:00 pm to 2:00 pm for collection and he will deliver them.

2. Mr. Quick then requested that he be allowed to purchase a rock bucket for the skid loader at a cost of \$750.00 which would be taken out of what was budgeted for tools. A motion was made to approve the purchase.

Motion: Richard Babb Seconded: Richard Korn

3. He then requested to be able to purchase tires for the skid loader at a cost of \$555.00 which can be purchased out of the Motor Licensing Fund. A motion was made to approve the purchase.

Motion: Jeffrey Hoffman Seconded: Richard Korn

4. Traffic Study: Operations Manager, Jason Quick, informed Council that a traffic study had been performed to look at the feasibility of speed bumps or stop signs on Hobart Street. Five speed bumps would cost \$10,000.00 and 4-way stop signs would be a much cheaper option. A motion was then made to authorize Solicitor Reidlinger to draft a stop sign ordinance.

Motion: Todd Houser Seconded: Richard Babb

5. The Operations Manager, Jason Quick, in light of the fees for the FEMA Grant, took the time to review how many grants have been received in the two years that he has been here. The Borough has applied for 6 grants at a cost of around \$3,000.00 but has received \$172,410.00 in grant money for projects in the Borough. The projects were as follows:

<b>Project</b>	<b>Cost to Borough</b>	<b>Grant</b>	<b>Money Received</b>
Demolition of School	\$500.00	\$52,000.00	\$51,500.00
312 McKnight Street	\$500.00	\$13,000.00	\$12,500.00
Park Path	\$ -0-	\$51,260.00	\$51,260.00
Park Flood Damage	\$-0-	\$4,100.00	\$4,100.00
Creek Debris	\$-0-	\$19,050.00	\$19,050.00
Creek Wall (NRCS)	\$1-2,000.00	\$36,000.00	\$34,000.00

He also encouraged the Council to consider the grant for repairing the creek wall which is at a cost of \$100,000.00 -200,000.00 but would be reimbursed. He wanted this noted so as to prevent more damage in the event of another major flood.

6. In an update on 312 McKnight Street, the property should be down by next month.

**Old Business**

Salary for Richard Babb: Approval was given to Richard Babb to receive wages for 19 ½ hours of work for the month of June at a cost of \$292.50.

Motion: Richard Korn Seconded: Jeffrey Hoffman All in agreement, Richard Babb abstaining.

Jason Quick thanked Mr. Babb for all his assistance in the use of his equipment and the time he spent mowing grass without even being asked.

A discussion was held on starting to charge a fee for the use of the pavilions in the Park. It was decided that the rental fee would now be a \$25.00 non-refundable fee which would begin with any rentals after July 9, 2019.

Motion: Shannon Dumboski Seconded: Todd Houser

The next meeting will be held on August 13, 2019 at 7:00 pm at the Gordon Borough Municipal Building.

The meeting was adjourned at 7:55 PM.

Motion to Adjourn: Shannon Dumboski Seconded: Richard Korn

\*All motions unanimous unless noted.

Attest: \_\_\_\_\_ Cathy Moyer, Secretary /Treasurer August 13, 2019