

## Borough of Gordon Council Meeting Minutes May 14, 2019

The regular monthly meeting of Gordon Borough Council was held Tuesday, May 14, at 7:00 PM in the Gordon Municipal Building. Council present: Richard Babb, Shannon Dumboski, Richard Korn and Jason Quick, Mayor George Brocious, Solicitor Christopher Riedlinger, and Secretary/ Treasurer Cathy Moyer. Also in attendance was Code Officer Richard Harris. President Todd Houser, Vice-President Jeffrey Hoffman and Council Member Tracy Hughes were not present.

Council Member Jason Quick called the meeting to order, confirmed a quorum by roll call, and led the Pledge of Allegiance.

**Public Comment:** None

**Minutes:** A motion was made to approve the minutes of the April 9, 2019 meeting as presented by the secretary.

Motion: Shannon Dumboski Seconded: Richard Babb

**Treasurer Report:** Secretary/ Treasurer Cathy Moyer gave the financial report for the month of April. The Borough received income of \$39,459.69 and had expenses of \$29,870.72 which left a profit for the month of \$9,588.72. As of April 30, 2019 the General Account Balance was \$141,421.92 and the Motor Licensing Fund balance was \$72,082.323.

An update was also given on the status of the Borough's CD's. Treasurer Moyer reported that she cashed in another CD which matured on April 5, 2019 and rolled the money into the General Fund Account as decided on at the March meeting. A motion was then made to do the same to a CD maturing on May 2, 2019 and put the money into the General Fund. At the May meeting it will be decided how much to put into a new CD.

Treasurer Moyer also reported that for the months of March and April, Stacy Lavas turned in \$65,512.04 in Real Estate and Per Capita taxes. Also, she reported that there has been no progress on the audits being handled by Lettich & Zapay. She brought up the possibility of hiring a new auditor.

A motion was made to approve the Treasurer's report as presented.

Motion: Richard Babb Seconded: Richard Korn

**Payment of Invoices:** A motion was made to pay the invoices for May.

Motion: Richard Babb Seconded: Shannon Dumboski

**Mayor's Report:**

**Police Report:** Mayor George Brocious gave the police report for the month of April. Butler Township Police handled 24 calls and complaints during the month.

**Fire Company Report:** Mayor George Brocious told Council that the Fire Company's Wing Night was a success, selling 38 dozen. The next wing night will be held on June 8.

**Code Enforcement Report:** Code Enforcement Officer, Richard Harris reported that there are still 5 citations that are non-compliant, 16 that are now compliant, and he has 6 or 7 that he is working on.

**Solicitor's Report:** Attorney Reidlinger responded to the question of using another auditor. An auditor must be appointed by resolution or ordinance before the end of a fiscal year. But he felt that if they are not submitting our audits by April 1<sup>st</sup>. they may not be able to question the Borough getting a new auditor.

He also noted that the exemption went through for 0 Hobart Street taxes.

**Communications/Manager's Report:**

Operations Manager, Jason Quick, informed the Council Gordon borough will be receiving \$4,370.00 from FEMA for damage to the Park from last August's Flood. WE will also be receiving 100% of the cost of doing the creek debris cleanup. Three quotes were received. They are as follows: TJ McAndrew - \$19,500.00, MEI Demo & Excavation - \$19,750.00, and Creekside Excavation - \$25,000.00. TJ McAndrew received the award.

Motion: Richard Korn Seconded: Richard Babb

Approval was given to Richard Babb to receive wages for 15 hours of work for the month of April.

Motion: Richard Korn Seconded: Jason Quick

Jason Quick reported that as of now he has not received an employee through Career Link. He is still working on it.

The truck from Foster Township has been picked up. It was purchased at a bid of \$7500.00.

Mr. Quick looked for approval to install a pipe on Elm Street at a possible cost of \$4,259.00 using Liquid Fuels money to pay for it. He asked for a limit of \$5,000.00 from Council. The project was approved.

Motion: Richard Babb Seconded: Richard Korn

He also brought up installing the border around the swings in the Park at a cost of \$2,944.00 using either the FEMA money from the Park damage or the money that is in the Park account to pay for it. The project was approved.

Motion: Richard Korn Seconded: Richard Babb Opposed: Shannon Dumboski

He announced that the 2019 Road Project would have a smaller job of asphalt application that would coast under \$10,000.00 and another that would have several roads in the borough being tarred and chipped at a cost of around \$30,000.00. A motion was made to advertise the project.

Motion: Richard Babb Seconded: Richard Korn

**Old Business:**

The Operations Manager reported that the Fishing Pier is now done.

**New Business:**

Mr. Quick asked for approval to purchase a new laptop computer at a cost of no more than \$800.00 and Office 365 at a cost of roughly \$120.00 for his use in the Borough Office.

Motion: Shannon Dumboski Seconded: Richard Babb

Mr. Quick also asked the Council to consider giving him uniforms at a cost of \$1800.00/ year. This cost includes uniforms which will be laundered and carpets for the entry which will be cleaned. If not uniforms, possibly a clothing allowance to offset the wear and tear on his personal clothing. He brought a quote of \$555.00/year for 5 pairs of pants, 5 short sleeved shirts and 5 long sleeved shirts. Also he noted the fact that there are chemicals and grease going into his washing machine. This item will be tabled until the next meeting.

A discussion then began on the need for a parking ordinance. Council then gave the Solicitor authorization to work on a parking ordinance.

Motion: Richard Korn Seconded: Richard Babb

**Public Comment:**

Richard Harris announced that there will be a meeting on May 16 in the Borough Building to discuss doing a Hometown Heroes Program.

The next meeting will be held on June 11, 2019 at 7:00 pm at the Gordon Borough Municipal Building.

The meeting was adjourned at 8:15 PM.

Motion to Adjourn: Shannon Dumboski Seconded: Richard Babb

\*All motions unanimous unless noted.

Attest: \_\_\_\_\_ Cathy Moyer, Secretary /Treasurer June 11, 2019