

## Borough of Gordon Council Meeting Minutes December 11, 2018

The regular monthly meeting of Gordon Borough Council was held Tuesday, December 11, at 7:00 PM in the Gordon Municipal Building. Council present: Richard Babb, Shannon Dumboski, Jeffrey Hoffman, Todd Houser, Tracy Hughes, Richard Korn and Jason Quick. Also, present were Mayor George Brocius and Solicitor Christopher Riedlinger. Citizens present included: Carol Fetterolf, Lynn Korn and Leo Rauber.

Council Member Todd Houser called the meeting to order, confirmed a quorum by roll call, and led the Pledge of Allegiance.

**Public Comment:** Lynne Korn questioned why the invoice for Entech is higher than the amount approved at a meeting. Councilman Quick explained that they are doing work for the Borough on several grants. Also she questioned the amount spent on trimming the trees. Councilman Quick said that at the time there were also trees with dead branches in the park and he had them removed at the same time. The extra cost was within his \$500.00 spending limit.

**Minutes:** A motion was made to approve the minutes of November 13, 2018 as presented by the secretary.

Motion: Jeffrey Hoffman Seconded: Richard Korn

**Treasurer Report:** The treasurer gave the financial report for the month of November. The Borough received income of \$15,680.86, had expenses of \$27,791.16 which left a deficit for the month of \$12,110.30. As of November 30, 2018 the General Account Balance was \$52,810.84 and the Motor Licensing Fund balance was \$55,448.79. Treasurer Moyer reminded Council that in a few months the Borough will begin to receive their real estate taxes and the balance for the month will be on the plus side.

Motion: Richard Babb Seconded: Richard Korn

**Payment of Invoices:** A motion was made to pay the invoices for December.

Motion: Richard Babb Seconded: Jeffrey Hoffman

**Mayor's Report:** Mayor George Brocius gave the police report for the month of November. Butler Township Police handled 12 calls and complaints.

**Code Enforcement Report:** Code Officer Richard Harris was present and there was a discussion on the issue of a barking dog complaint. Council discussed it and found there was no basis for them to pursue it and that the complainant will have to report it to the police. Also, the subject of a shed that was built and did not meet code came up. It was reported that the owner has now removed the shed.

**Fire Company Report:** While there was no report at this time Mayor Brocius said that there will be a yearend report coming in the January Meeting.

**Solicitor's Report:** Christopher Reidlinger informed the Council that the deed has been filed for 0 Hobart Street.

### Communications/Committee Reports:

It was announced that the Finance Committee met and drafted a budget for 2019. The proposed budget was duly advertised and posted. The 2019 Budget had been passed earlier that evening with no tax increase for 2019.

**Old Business:** Operations Manager Jason Quick announced that the street lights in the new development are now working. Also, he sent letters out to rental property owners who have not complied with having their properties inspected and only one party has failed to respond. He is hoping to have the inspections done shortly.

**New Business:**

Operations Manager Jason Quick informed the Council that earlier in November the prisoners were in to help with cleanup at the flood ditch at the bottom of town. He also thanked Richard Babb for his help cleaning up. The new Gordon Borough website is up and running with updated information such as the minutes and financial reports. Mr. Quick is also hoping to put the ordinances on the website for the public.

A motion was made to give Operations Manager Jason Quick a 2% cost of living raise beginning the first pay period of 2019.

Motion: Richard Babb Seconded: Jeffrey Hoffman

A resolution was passed naming Lettich & Zapay, CPA as auditors for 2019. It will be Resolution # 12112018.

Motion: Richard Korn Seconded: Shannon Dumboski

The schedule of meeting dates for 2019 was presented and accepted. They will be the second Tuesday of every month. No holiday schedule has been set yet but the Borough office will be closed on January 1, 2019.

Motion: Tracy Hughes Seconded: Jeffrey Hoffman

**Public Comment:** – Richard Babb thanked everyone who came out for the tree lighting.

The next meeting will be held on January 8, 2019 at 7:00 pm at the Gordon Borough Municipal Building.

The meeting was adjourned at 7:30 PM.

Motion to Adjourn: Richard Korn Seconded: Shannon Dumboski

\*All motions unanimous unless noted.

Attest: \_\_\_\_\_ Cathy Moyer, Secretary /Treasurer January 8, 2019