

The regular monthly meeting of the Gordon Borough Council was held on Tuesday, May 9, 2017, at 7:00 p.m. in the Gordon Municipal Building. Councilpersons Present: Richard Babb, Shannon Dumboski, Brian Hansbury, Jeffrey Hoffman and Jason Quick. Also Present: Mayor George Brocious, Solicitor Christopher Riedlinger and Secretary-Treasurer Linda Gately. Citizens: Code Enforcement Officer Robin Ennis, Jessica Slotcavage, Jacob Pennypacker, Ricky Mummery and Leo Rauber, Jr. Absent: Councilmen Todd Houser and Michael Rader. Guest: Jeff Susan of Cool Works, LLC.

Council Vice President Brian Hansbury called the meeting to order with the Pledge of Allegiance. Motion by Richard Babb for council to accept minutes from the April 11th regular meeting as presented by Linda Gately carried unanimously.

General Account financial report: Opening Balance 4/1/17: \$59,993.⁸⁶, Receipts: \$46,027.⁸⁷, Expenditures: \$16,725.⁹⁷, Balance 4/30/17: \$90,147.¹⁰. MPB CD 0830 balance: \$14,400.⁰⁵. MPB Muni Fund 3430 balance: \$2,177.³⁸. BB&T General Account CD 8835 balance: \$5,088.²⁶. Community Hall Improvement Fund Opening Balance 4/1: \$1,527.⁸⁶, Receipts: \$150, Expenditures: \$12 BB&T Account Svc. Charge; Balance 4/30: \$1,665.⁸⁶. Motor License Fund Balance 4/1: \$28,536.⁶⁹, Receipts: \$26,524.⁸⁵ inc. \$13.⁶⁴ interest, no Expenditures; Balance 4/30: \$55,061.⁵⁴. Motion by Richard Babb for council to accept the treasurer's April financial reports for both the General Account and Motor License Fund as read carried unanimously.

Sewage Account financial reports: Revenue Opening Balance: \$188,913.⁷³, Receipts: \$22,816.³⁴, inc. \$91.⁷² interest, no Expenditures; Balance 4/30: \$290,849.³². Sewage Reserve MPB CD 6530 Balance: \$70,232.⁴¹; Revenue MPB CD 0431 Balance: \$86,196.⁹⁰. CD 0430 Redemption on April 5th maturity was \$79,211.⁴⁰, which was moved to Sewage Revenue checking as per previous council vote. Sewage Op./Maint. Account Balance 4/1: \$13,831.⁵¹, Receipts: \$4.⁶⁶ interest; Expenditures: \$7,998.⁵⁴; Balance 4/30: \$5,837.⁶³. Shannon Dumboski's motion to accept all Sewage financial reports carried unanimously.

General account invoices for payment to date: Aqua PA (\$418), Berkheimer EIT/LST comm. (\$74.³⁷), SWIF (\$835), PA Dept. of Revenue (\$204.⁴³), Peifer's Fire (\$500.⁷⁸), MPB roof loan (\$802.⁷⁸), Lavas tax commission 4/16-30/17 (\$748.⁰³), Riedlinger (\$805), USPS (\$70), Siana, Bellwoar & McAndrew (\$1,293.⁵⁰), Pellish Law title search (\$250), Muncy-locks (\$600), PSAB website-annual fee (\$389), MRM Ins. (\$5,755), Lindenmuth (\$51.⁶¹), PPL (\$142.⁴⁹ Muni Bldg., \$24.³⁶ Park, \$30.⁶⁵ Garage, \$850.³³ LED St. Lts., \$352.⁶⁰ HSV St. Lts.). Sewage account invoices for payment to date: Riedlinger (\$370), SCMA-treatment plant (\$12,941.⁷⁸), PPL (\$484.⁴⁵ pump station, \$34.⁸³ grinder pump-Villarreal, \$28.⁹⁸ grinder pump-Reismiller), MPB Sewage System Semi-annual loan payment (\$22,553.⁰³), Entech Engr. (\$1,240), \$45k Sewer Revenue to Operations/Maintenance Acct. transfer to meet obligations. Council was given a line-item YTD budget for all accounts. Jeff Hoffman's motion to pay sewage and general account invoices carried unanimously.

Mayor George Brocious received no April Butler Township Police report and will set up a meeting regarding police coverage for Gordon. Butler Township's next Neighborhood Crime Watch meeting is 7 p.m. May 17th in the municipal building. The mayor received a request to perform a wedding ceremony July 15th in the fire company hall. Fire Police attended training in Llewellyn in April. The fire company will purchase eight sets of turnout gear using the \$11,844 grant received. The mayor added that our fire company was notified it is not reporting on PennFirst as they should be—information was sent to the county. Future state grants may be withheld if we fail to report every incident properly. General Election Day is Tuesday May 16th; tables need to be moved for the event.

Solicitor Christopher Riedlinger, Esq., reported that property owner Mummery is interested in selling the 1.2 acre tax parcel 46-1-9(3), a lot adjoining the road by East Plane Street, for a borough shed or garage addition. Council's \$3,500 offer was rejected; Mummery said he had a previous offer for a greater amount, but agreed to wait for the borough's best offer, to be discussed in executive session following this meeting. Mummery also asked council to preserve parking for residents affected.

Meeting Minutes

May 9, 2017

Motion by Richard Babb to approve an employee severance agreement was approved unanimously. Motion by Jeff Hoffman allowing Vice-president Brian Hansbury to sign the agreement in Mike Rader's absence was approved unanimously. Riedlinger will copy the borough on the fully executed severance agreement with former borough manager Paul Snyder with commitments for his retirement. Five years' lump sum medical supplement insurance will be paid along with the balance of Snyder's 2017 payroll with taxes removed. The two checks will be issued after a seven day contract renegeing period has past, contingent upon the return of all borough files and property. Hansbury noted that council commends Paul Snyder for his 51 years of service, including borough manager, secretary-treasurer, maintenance worker, road master, fire police, Amvets, Tax Collection Committee representative, North Schuylkill Council of Governments representative, floodplain administrator, emergency management coordinator, and open records officer. Babb thanked Jason Quick for his help obtaining borough records. Quick thanked Babb for his help with grading and grass cutting during the transition. Motion by Babb to name Jason Quick as temporary floodplain administrator and emergency management coordinator carried unanimously. Dumboski's motion to name Linda Gately as open records officer carried unanimously.

Riedlinger met with SCMA. He requested copies of all easements. Borough Engineer Don Cuff of Entech will assist with borough sewer asset maps and obligations, and an updated list of sewage accounts and delinquents will be forwarded. However, Gordon will still bill and collect for resident 2Q17 sewage service. Riedlinger will try to coordinate a future SCMA presentation for the community of expected sewage changes before the transfer agreement is finalized.

Schuylkill County Emergency Management Agency (SCEMA) sent a Hazardous Material ordinance draft for the borough to consider adopting to get reimbursement if extraordinary expenses are incurred to contain or extinguish a fire in the borough. A motion by Shannon Dumboski to approve Riedlinger's advertising of this ordinance before adoption next month was unanimously approved.

Code Enforcement Officer Robin Ennis reported District Justice Christina Hale will file violation citations but she has a backlog on serving warrants due to only one available constable in the county. Jason Quick met with Stefanisko. Faust, Chikotas, and Dando about building permits, spoke with Frank Filiziani (BIU) about UCC requirements, and Don Cuff (Entech) about floodplain issues. PA One Call notifications were changed back to email response and notification. A privacy fence wasn't constructed according to a permit issued with owner Kost refusing to comply; CEO Ennis will check the floodplain ordinance to see if a citation is applicable.

Quick reported that four new fire extinguishers were purchased for the borough trucks and garage where none previously existed. Quick shared that the connector door to the fire company was left open again, with loss of heat and A/C and security concerns. Since nobody over the years tracked the number of keys issued to various doors in the municipal building, new keys were made and issued as needed to the fire company, FOG, TOPS, and borough voting officials for rental area only access.

Watkins Lawn & Garden will fix the zero-turn mower for under \$200. Motion by Hoffman to approve the purchase of a like-new Troy-Bilt self-propelled push mower for \$200 from Richard Babb to replace the others not in working condition. All in favor with Babb abstaining from the vote.

Motion by Quick to adopt Resolution 05092017 authorizing USDA to accept this resolution toward application for funding of a skid loader from a COSTARS approved vendor contingent upon USDA grant or loan acceptance. Quotes are being obtained from JWL, Zawada and Pioneer Pole Buildings for a garage extension. Motion by Dumboski to approve a Red Oak Hydraulics \$422.²⁵ dump truck rear hydraulic system repair quote was approved unanimously. Quick said the salt spreader connection was completely rusted together. A new vacuum cleaner under \$200 was approved as a routine maintenance expense.

BOROUGH OF GORDON

321

Meeting Minutes

May 9, 2017

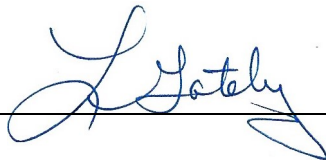
Motion by Richard Babb to approve Resolution 05092017A, appointing Linda Gately as Secretary-treasurer under the terms and conditions prescribed in Section 901 of the Pennsylvania Borough Code. Motion by Babb to approve Resolutions 05092017B-C, appointing new Mid Penn Bank and BB&T account signatories, as follows: Secretary-Treasurer Linda Gately, Council President Michael Rader, and Councilman Todd Houser. All four resolutions were unanimously approved.

HVAC quotes were received from Jack, Rich, Cool Works, and Rick's Refrigeration. Jeff Susan of Cool Works answered many questions about the most efficient and cost effective types of units to be installed. Motion by Hoffman to accept lowest bidder Cool Works Unlimited LLC at \$19,250 with a 50% deposit was unanimously approved. They will supply and install one triple zone and two single zone LG ductless heat pump systems in the offices, council room and common area.

Council thanked Fire Police for directing traffic around Simpson United Methodist Church's annual Trek of the Cross re-enactment on Good Friday, April 14th followed by FOG's Egg Drop at 3 p.m. Richard Babb added that FOG will be adding flower boxes as a community service. Citizen Jessica Slotcavage reminded council of the town-wide yard sale June 3rd. Discussion on the 25 year old \$1000 centennial fund balance was tabled. Council discussed making Oak Street by the park a 4-way stop after an accident shoved a car into a pole; Riedlinger will investigate to see if an updated streets ordinance is required.

The next regular Borough Council meeting is Tuesday, June 13th at 7:00 p.m. in the Gordon Municipal Building. There being no further general business, a motion made by Dumboski at 8:10 p.m. to adjourn the regular meeting of Gordon Borough Council to go into executive session carried unanimously. No action was taken as a result of the executive session.

Attest: _____



Linda S. Gately, Asst. Secretary-Treasurer May 9, 2017