

The regular monthly meeting of Gordon Borough Council was held Tuesday, May 8, 2018, at 7p.m. in the Gordon Municipal Building. Council present: Richard Babb, Shannon Dumboski, Jeffrey Hoffman, Tracy Hughes, Richard Korn, and Jason Quick. Also present: Solicitor Christopher Riedlinger, Esq., Secretary-Treasurer Linda Gately, and Mayor George Brocious. Absent: Council President Todd Houser. Citizens: Jessica Slotcavage, Lynn Korn, Carol Fetterolf, and Leo Rauber, Jr.

Vice President Hoffman called the meeting to order, confirmed a quorum by roll call, and led the Pledge of Allegiance.

Public Participation: Fish and Game representative Jess Slotcavage stated the town-wide yard sale is June 2<sup>nd</sup> from 8-3 with a hoagie sale. Carol Fetterolf said FOG is donating a sheet cake for the time capsule opening, right after the Memorial Day parade. The Block Party that follows will have an activity table and food fundraiser. Leo Rauber asked if the borough has an AED; Quick responded the fire company has one in stock, and that all cardiac arrest emergency calls receive ambulance response. The owner of an apartment building by the post office with a deteriorating sidewalk will be contacted to schedule repairs.

Motion by Dumboski and Babb carried unanimously for council to accept minutes from the April 10<sup>th</sup> council meeting as presented by Secretary-Treasurer Gately.

Treasurer's Report: General Account 8709 Checking Opening Balance April 1, 2018: \$139,651.<sup>80</sup>; Receipts: \$27,877.<sup>38</sup>, inc. \$62.<sup>86</sup> Interest; Expenses: \$59,711.<sup>83</sup> (\$10,701.<sup>47</sup> uncleared); Balance 4/30/18: \$97,115.<sup>88</sup>. Reserve CD 3802 balance of \$70,442.<sup>67</sup> and the Muni. Bldg. Fund CD 3430's balance of \$2,185.<sup>01</sup> merged as approved for 12 months @ 1.6% with new CD #4687 starting balance of \$73,050.<sup>63</sup> including interest at maturity 5/3/18. CD 4024 @1.2% Matures 6/29/18, Balance: \$5,075.<sup>61</sup>. Revenue CD 0431 Matures 4/5/19 @0.8%, Balance 4/30/18: \$86,830. CD 4444 (formerly 0830) @1.25% matures 3/5/2019, Balance: \$14,567.<sup>39</sup>.

Motor License Fund Checking 9509 Balance 4/1: \$76,670.<sup>69</sup>; \$1,951.<sup>37</sup> Expenses; \$74,758.<sup>15</sup> Balance on 4/30/18 includes \$38.<sup>83</sup> Interest; Mtr. Lic. CD 4025 (Matures 6/29/18) Balance 4/30/18: \$84,003.<sup>43</sup>.

Community Hall Savings 2966 Balance 4/30/18: \$825.<sup>85</sup>. Home Depot Foundation Gift Card 1458 (Park Grant) Balance 4/30: \$330.<sup>10</sup>. Park Savings 2917 Balance 4/30: \$2,643.<sup>07</sup>. Petty Cash Balance 4/30/18: \$88.

Hughes and Dumboski's motion to accept all accounts' April finance reports as read carried unanimously.

Payment of Invoices: General Account-Aqua PA (\$418), Berkheimer EIT Commission (\$65.<sup>26</sup>), Butler Twp. Police (\$2,750), PPL-LED St. Lights (\$1,174.<sup>70</sup>), PTD (\$99.<sup>95</sup>), Riedlinger (\$375), SWIF (\$977), Staples (\$279.<sup>80</sup>), Lavas (\$1,677.<sup>55</sup>), steel & Metal Service Center (\$96.<sup>96</sup>), USPS (\$72). General Account bathroom project debits are below.

Motor License Fund Payments-Turkey Hill Gas (\$135.<sup>01</sup>), Butler Twp.-Salt/Anti-Skid Material (\$1,839.<sup>87</sup>).

Korn and Babb's motion to pay all invoices carried unanimously.

Mayor Brocious received no Butler Township Police Report for April from Chief Ed Tarantelli.

Code Enforcement Officer (CEO) Robin Ennis submitted her letter of resignation, effective immediately. Motion by Hughes and Babb to accept the resignation was unanimously approved. Motion by Korn and Babb to advertise for a new CEO was also approved unanimously. Babb and Korn motion to pass Resolution 05082018 authorizing assistant code enforcement officer/borough manager Jason Quick to administer code violation citations on the borough's behalf. The resolution passed unanimously, with solicitor Riedlinger suggesting a copy be sent to district magistrate Christina Hale.

Fire Report: Jim Masdea, former drummer for the band BOSTON and friend of resident Hank Ahrensfield, performed in our Community Hall Saturday, May 5<sup>th</sup> before approximately 70 people. Gordon Citizens' Fire Company No. 1 repaid the borough in full with a check for \$6,000 for their half of the community hall bathroom remodel project.

Korn and Hughes' motion carried unanimously to have Riedlinger advertise before the next meeting for bids on a 2- and 3-yr. refuse/recycling agreement with the vendor to bill residents; County Waste's agreement ends July 31<sup>st</sup>.

BOROUGH OF GORDON

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Council Meeting Minutes

May 8, 2018

Borough manager Quick and solicitor Riedlinger attended old school parcel #46-4-103 real estate bill #107112 tax exemption assessment appeal hearing held earlier today. A favorable determination is pending. A judgement notice in favor of Portnoff Law Associates for a delinquent sewage property at 407 McKnight (parcel #46-4-17) to be sold at sheriff's sale. Michele O'Connell informed the borough the county is out of CDBG demolition program funds. Two more borough properties on the waiting list will eventually go up for judicial sale; by then the county program may receive additional funding. Riedlinger will request notice of attached liens to be announced at the sales, informing potential buyers the properties must be brought up to code or be demolished within a limited time. If no buyers come forward, the borough may acquire properties in repository for demolition.

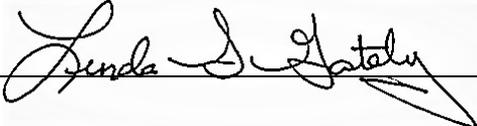
Borough Communications/Committee Reports: Quick thanked Bruce Litwack, Ed Helwig, Rich Babb and Leo Rauber for their help on the pole building, ballfield and bathroom projects. He reported the final bathroom project total was \$12,229.<sup>56</sup>. COSTARS vendor Playworld's delivery of our playground equipment order is set for tomorrow at 6 a.m. The new garage pole building is in progress; doors have been ordered.

Permits: One each concrete slab, roof/rain gutters, a UCC permit and one additional handicap parking permit application letter were issued. Permit inspections for private house rentals are continuing, with four completed.

A check for \$120.<sup>78</sup> was received by the borough from a class action lawsuit settlement as a result of a violation of Federal TCPA 47. LTAP's Unpaved and Gravel Roads training was hosted by the borough last week. A street sweeping schedule was posted in town. Quick met with Anson Snyder about trees endangering his property (beside Connie Kopf's former property) and will follow-up with a letter. Quick will follow up on the Aqua PA letter requiring a backflow preventer to be installed to keep water from going into the public system. The 2020 Census borough volunteers need to develop a plan and complete training. Quick received a PA One Call notice to mark for digging in town. Ehrlich vegetation management spraying application dates have not yet been set.

New Business: Council tabled discussion on changing parking in the development cul-de-sac to allow for safety vehicle access. There is nothing in the Title 75 MV Code, but residents parking perpendicular to the curb rather than parallel causing issues while snow plowing and blocking emergency equipment response-fire, police, and ambulances. Quick will check with Charlotte at the county law library to see if there is an ordinance on file regarding recreational vehicles. The borough may change the current ordinance designating No Street Parking in the cul-de-sac if neighbors do not cooperate. Council president Houser is coordinating outsourcing payroll/pension/tax forms. May 15<sup>th</sup> is Primary Election Day, with voting polls in the Council Chambers.

The next Gordon Borough Council Meeting is at 7 p.m. on Tuesday, June 12, 2018 in the Gordon Borough Municipal Building. There being no further general business, a motion by Dumboski and Korn to adjourn the regular Gordon Borough Council meeting at 8:00 p.m. carried unanimously.

Attest:  Linda S. Gately, Secretary-Treasurer May 8, 2018