

Meeting Minutes

July 11, 2017

The regular monthly meeting of the Gordon Borough Council was held on Tuesday, July 11, 2017, at 7:00 p.m. in the Gordon Municipal Building. Councilpersons Present: Richard Babb, Shannon Dumboski, Jeffrey Hoffman, Todd Houser, and Jason Quick. Also Present: Solicitor Christopher Riedlinger, Mayor George Brocius, and Secretary-Treasurer Linda Gately. Citizens: Linda Trautman, Patti Hornberger, Suzie Hocking, Lynn Korn, Jackie Babb, and Leo Rauber, Jr. Absent: Councilmen and Michael Rader.

Council President Pro-Tem Jason Quick called the meeting to order with the Pledge of Allegiance. With last month's resignation of Council Vice President Brian Hansbury, a motion was made by Dumboski for Todd Houser to be the new Vice President of Council. Motion carried unanimously. Houser requested a month to review the new responsibilities before accepting the position, so Jason Quick continued to chair the meeting. Shannon Dumboski nominated Lynn Korn to fill the vacated council position; Todd Houser nominated Richard Korn. Roll Call Vote. New councilman Richard Korn of 309 Elm Street was approved, with Quick, Babb, and Houser voting for him and Dumboski and Hoffman against. Mayor Brocius will administer the Oath of Office and sign Korn's affidavit of residency at next month's meeting.

Motion by Richard Babb for council to accept minutes from the June 13th regular meeting as presented by Secretary-Treasurer Linda Gately carried unanimously.

General Account 8709 (MPB) Opening Balance June 1st: \$78,904.⁸¹, Balance June 30th: \$64,272.⁶⁵. MPB General Acct. Muni Fund 3430 balance 6/30/17: \$2,181.¹⁶. MPB General Acct. CD 0830 balance 6/30/17: \$14,430.¹⁴. BB&T General Account CD 8835 balance 6/30/17: \$5,096.⁷⁷.

Community Hall Improvement Fund 3014 (BB&T) Balance 6/30/17: \$1,665.⁸⁶.

Motor License Fund 9509 (MPB) Balance 6/1/17: \$55,083.⁹⁴, no expenditures, \$20.³⁷ int., Balance 6/30: \$55,104.³¹, MLF CD 20018 (BB&T) Balance 6/30/17: \$84,058.⁵⁵.

Sewage Reserve MPB CD 6530 Balance 6/30/17: \$70,232.⁴¹; MPB CD 0431 Balance 6/30/17: \$86,312.¹⁹.

Sewage Revenue Account MPB Opening Balance 6/1/17: \$248,537.⁴², \$15k transfer to meet obligations; receipts of \$4,643.²⁰ plus \$91.⁹⁷ interest, Balance 6/30/17: \$238,272.⁵⁹.

Sewage Op./Maint. Acct. (MPB) Balance 6/1/17: \$12,207.³⁴, Fund Transfer Receipts of \$15k and \$3.⁴⁸ interest, Expenditures \$13,315.⁷⁵, Balance 6/30/17: \$13,895.⁰⁷.

BB&T Motor License Fund CD 20018 and General Acct. CD 8835 signature cards were updated. Motion by Dumboski for council to accept all accounts' June financial reports as read carried unanimously.

General account invoices for payment to date: SWIF (\$835), Aqua PA (\$418), PPL(\$852.⁹¹ LED St. Lts., \$317.⁶⁵ HSV St. Lts.), CEO Robin Ennis (\$93.⁸⁶), Red Oak Hydraulics (\$1,520.²⁷), Cool Works, HVAC (\$9,625), Berkheimer EIT/LST (\$74.⁴²), DCED, 1-2Q UCC Permits (\$16), BIU (\$42), Quick Reimb.-Lowe's (\$123.³²), Lavas-local tax (\$143.³⁸), MPB roof loan (\$802.⁷⁸), Butler Twp. (\$2,750). Sewage account invoices to pay: SCMA-treatment plant (\$4,108.¹⁶), Entech-SCMA (\$1,890). Motor License Fund invoices: U.S. Municipal, Traffic Signs (\$404.⁴⁷). Babb's motion to pay all account invoices carried unanimously.

Mayor George Brocius received no June report from Butler Township Police Chief Ed Tarantelli. Brocius asked for council to clarify an amount of additional hours, expectations, and acceptable costs they will pay for increased police coverage before meeting with Butler Township Supervisors. The fire company community hall air conditioning will be redirected in time for the wedding on July 15th. Code Enforcement Officer Robin Ennis reported multiple citations issued and a total of 8 hours' service to the borough.

Solicitor Christopher Riedlinger, Esq., stated SCMA's presentation for residents regarding sewage system changes will be held in the community hall at 6:00 p.m. August 8th. Babb's motion to authorize the transfer pending solicitor's review and approval carried unanimously. Borough Council waived July sewage fees. SCMA will bill sewage system customers \$45/mo. (borough was \$80/qr.) in September for service starting August 1st. SCMA's invoice, billed in full EDUs only whether vacant or not, will be sent to the Schuylkill Parcel Locator property owner's address, not tenant/physical address or special request. SCMA received Gordon Sewer's fixed

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asset schedule listing assets individually by name, date the asset was placed in-service and a total historical cost for all assets. Borough Account Receivables will continue until completion of the 2015-16 audit. Water shut-offs/property liens are in progress for delinquent customers (\$26,032.⁵⁴ for 3Q16/prior were placed with Portnoff), plus a \$20,440.²² outstanding borough sewage bill balance, including \$1,803.80 for 4Q16-1Q17 not turned over to PLA for collections. Borough blighted properties available through the Judicial Tax Claim Sale September 8th were discussed. Riedlinger asked if the borough wanted him to bid on the old school for them or if a councilman will go. Hoffman's motion to authorize Riedlinger to petition for tax exemption on the former Mummery 46-1-9(3) deed acquired by the borough carried unanimously. That deed and HAZMAT Ordinance 2017-02 were filed at the courthouse. Motion by Hoffman carried unanimously to approve advertising an Ordinance for One-Way traffic on Oak between Hobart and Park Street; signs have been delivered and posted.

Motion by Hoffman to hire Jason Quick as full-time borough manager. Roll call vote, motion carried, with Quick abstaining: Hoffman, Houser, and Babb voted for the motion; Dumboski voted against the motion noting no disrespect to Quick, but how the hiring process transpired. Position start date is July 24th, \$45k/yr. salary with no health/medical benefits, but includes a 2% annual cost of living adjustment, a 401k pension equivalent up to 4%, plus 10 days' paid leave and compensatory time per council president Michael Rader. The position includes maintenance, road master, emergency management, floodplain coordinator, permits, grants, and council representative to the county tax collection committee and North Schuylkill Council of Governments (NSCOG). A laptop request for use during meetings or emergency field responses was tabled to obtain quotes.

Borough Reports: Shelving and file storage boxes were received to organize borough files. CopyCat replaced the broken Panasonic 1820 copier lift motor at no charge due to our service contract. Jason Quick reported the HVAC installation in hallway, council room and office areas was approved by UCC inspector Frank Filiziani of BIU. Quick updated council on permits issued to Stefanisko, Faust, Bann (113 McKnight sold), and discussed a pool permit and Kost's floodplain fence permit violation with Code Enforcement Officer Robin Ennis. Quick will attend SCEMA's Schuylkill Alert Municipal Training August 3rd (Pottsville) and the NSCOG meeting July 26th in Shenandoah Heights, and FEMA flood map training with better topography. The borough has 90 days to change road names or backup our claims with an engineering study of current designated floodplain areas. UFP was notified about truck speeding complaints. The wooden playground structure built by UFP in the 80s is unsafe and in need of replacement. A master key will be given for councilman Todd Houser access to sign borough checks. June's \$160.³⁰ invoice was paid for Watkins' repair of the Zero Turn Troy-Bilt Mower. One-time compensation to Richard Babb for 14 hrs.' grass mowing approved unanimously on Hoffman's motion (Babb abstained). DBI will spray curbing along McKnight, Biddle and Hobart Streets, the ballfield fence line, and both sides of the creek bed. Quick suggested the borough resume yard waste pickup with set guidelines, times, pricing, compostable bags, etc., currently included in County Waste's two-year contract through July 2018. PA One Call's notification was marked for a Wyncoop Avenue dig. One PPL pole remains to be converted to LED. A Municipal Building LED conversion is waiting on Footprint Zero's estimate, saving \$.13/kwh with PPL. American Power & Gas' (Seminole, FL) change of the borough's Direct Energy-PPL contract to \$.092/kwh was reversed. Hoffman's motion to re-approve our original fixed \$.077/kwh rate through July 2020 carried unanimously. Quotes were tabled for pothole repair, a garage extension, skid loader, and salt shed.

Citizen Leo Rauber was told the borough will verify his sewage lien payment made during a property purchase which was held at the courthouse and later placed into the borough general account. Motion by Dumboski to waive Stitzer beauty shop tapping fee due to pre-existing plumbing approved unanimously.

The next regular Borough Council meeting is Tuesday, August 8th at 7:00 p.m. There being no further general business, a motion made by Shannon Dumboski at 9:20 p.m. to adjourn the regular meeting of Gordon Borough Council carried unanimously.

Attest: _____



Linda S. Gately, Secretary-Treasurer July 11, 2017