

BOROUGH OF GORDON  
Reorganization Meeting Minutes  
January 2, 2018

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The reorganization meeting of Gordon Borough Council was held Tuesday, January 2, 2018 at 6:00 p.m. in the Gordon Municipal Building. Council persons present: Richard Babb, Shannon Dumboski, Jeffrey Hoffman, Todd Houser, Richard Korn, and Jason Quick. Absent: Solicitor Christopher Riedlinger. Also present: Borough Secretary-Treasurer Linda Gately; Citizen Lynn Korn, and incoming new council member Tracy Hughes.

With roll call to establish a quorum, Mayor George Brocious presided, having been previously sworn in by notary Barbara Feudale, Esquire. Brocious called the meeting to order with the Pledge of Allegiance. Newly elected/re-elected council members Richard Babb, Shannon Dumboski, Todd Houser, and Tracy Hughes were sworn in by Mayor Brocious using the official oath of office, which each signed along with the affidavit of residency.

Nomination of Todd Houser as Borough Council President/Chief Executive/Administrative Officer by Jason Quick and Jeffrey Hoffman; all in favor (with Houser abstaining). The Mayor then turned the gavel over to President Houser to preside.

Nomination by Shannon Dumboski and Tracy Hughes of Jeffrey Hoffman for Vice President; all in favor (with Hoffman abstaining).

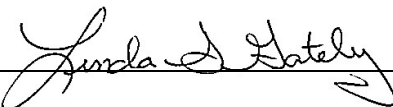
Nomination of Jason Quick for President Pro Tem, to preside in the absence of both council president and vice president by Shannon Dumboski and Jeffrey Hoffman. All in favor (with Quick abstaining).

Jeffrey Hoffman and Richard Babb nominated Citizen Leo Rauber, Jr. to fulfill reappointment as Vacancy Board Chair; all in favor.

Other Appointments:

- Hoffman and Dumboski motioned to retain Borough Solicitor Christopher Riedlinger, Esq.; all in favor.
- Hoffman and Babb motioned to retain Accounting/Auditing Firm Lettich & Zipay, CPAs; all in favor.
- Dumboski and Hoffman motioned to retain Entech as Engineering Firm/SEO (Sewage Enforcement Officer); all in favor.
- Hoffman and Babb motioned to retain Borough Building Inspector BIU of PA; all in favor.
- Hoffman and Dumboski motioned to retain CEO (Code Enforcement Officer) Robin Ennis; all in favor.
- Babb and Hoffman motioned to retain Borough Manager/Floodplain Coordinator/EMC Jason Quick (with Quick abstaining); all in favor.
- Babb and Hoffman motioned to retain Linda Gately as Secretary-Treasurer/Open Records Officer; all in favor.
- Hoffman and Babb motioned to retain Schuylkill County Zoning; all in favor.
- Dumboski and Babb motioned to retain Borough Tax Collection Officers Berkheimer and Stacy/Greg Lavas; all in favor.
- Babb and Hughes motioned to retain Miners Bank, a division of Mid Penn Bank as Depository; all in favor.
- Dumboski and Hughes motioned to retain Bank Signatories Todd Houser and Linda Gately (with Houser abstaining), also nominating Jeffrey Hoffman as third signatory (with Hoffman abstaining); all in favor.

Houser stated that going forward, council will follow parliamentary procedure and Roberts' Rules of Order during meetings to maintain control over proceedings. Houser requested council voice their 2018 committee assignment preferences for him to draw up the final list. See no other New Business, motion provided by Hughes and Babb to adjourn the Gordon Borough Council reorganization meeting at 6:38 p.m. passed unanimously.

Attest:  Linda S. Gately, Secretary-Treasurer January 2, 2018