

**Borough of Gordon**  
**Council Meeting Minutes**  
**August 14, 2018**

The regular monthly meeting of Gordon Borough Council was held Tuesday, August 14, at 7:00 PM in the Gordon Municipal Building. Council present: Richard Babb, Shannon Dumboski, Jeffrey Hoffman, Todd Houser, Tracy Hughes, Richard Korn and Jason Quick. Also, present were Mayor George Brocious and Solicitor Christopher Riedlinger, Esq. Citizens present included: Rich Harris, Leo Rauber, and Cade Ermert. President Todd Houser called the meeting to order, confirmed a quorum by roll call, and led the Pledge of Allegiance.

Public comment – Leo Rauber questioned where the property (Tax parcel # 46-02-0001) that is up for sale is located.

A motion was made to approve the minutes of June 12, 2018, July 10, 2018, and July 17, 2018 as presented by the secretary.

Motion: Richard Korn Second: Tracy Hughes

The treasurer gave the financial report for the month of June. The Borough received income of \$8,622.43, had expenses of \$18,382.63 which left a deficit of \$9,760.20. As of June 30, 2018 the General Account Balance was \$109,678.89 and the Motor Licensing Fund balance was \$74,267.61. A motion was made to accept the Financial Report for June.

Motion: Richard Babb Seconded: Jeffrey Hoffman

The treasurer gave the financial report for the month of July. The Borough received income of \$6,340.09, had expenses of \$26,288.45 which left a deficit of \$19,948.36. As of July 31, 2018 the General Account Balance was \$76,304.79 and the Motor Licensing Fund balance was \$73,750.16. A motion was made to accept the Financial Report for July.

Motion: Richard Babb Seconded: Tracy Hughes

Mayor George Brocious gave the police report for June and July. In June Butler Township Police handled 28 calls and complaints and in the month of July they handled 26 calls and complaints. There was no code report, but Mayor Brocious welcomed Richard Harris as the new Code Enforcement Officer. Mayor Brocious also presented the Treasurer with \$230.00 of rental money for the Hall Improvement Fund.

There was no Solicitor's Report.

#### Communications/Committee Reports

Jason Quick reported that he met with Penn DOT representative on 2018 West Plane Street Drainage Project. It was approved and everything is here now and ready for the project to be completed.

He also informed the Board that two high school students, Jack Kemsey and Luke Halko worked at the park painting buildings and a shed to match the playground.

Also, he met with Donald Cuff from Entech Engineering on the handicap path in the park. The project qualifies for the CDBG Grant from the County and the project will be fully funded except for the initial engineering fees of \$400.00.

Old Business: Resolution 08142018 was presented in connection with the CDBG Grant. A motion was made to request \$50,000.00 in funding while paying the engineering fees of \$400.00.

Motion: Richard Babb Seconded: Richard Korn

New Business: The sale of Tax Parcel # 46-02-0001 was next considered. Council Member Jason Quick gave his recommendation that the Borough not approve the sale. The property is not suitable to build on and because it has flood control measures on in place, it is in the best interests of the Borough not to have it as a private property. The Solicitor was then asked to look into the possibility of the Borough purchasing the land. After some discussion a motion was then made to disapprove the sale.

Motion: Jeffrey Hoffman Seconded: Tracy Hughes

A proposal from Ultra-Seal to do line painting on Biddle Street in the amount of \$960.00 was presented. A motion was made to accept the bid.

Motion: Jeffrey Hoffman Seconded: Richard Korn

Action on a one-time payment to Jason Quick's retirement fund was tabled.

Jason Quick will be receiving the new title of Operation Manager rather than Borough Manger as a Borough Manager cannot be a Council Member. A job description for an Operation Manager was presented to Council and a motion was made to accept.

Motion: Richard Korn Seconded: Tracy Hughes Abstained Jason Quick

Jason Quick presented three bids on tree trimming on three trees at 209 Biddle Street. Bixler's Stump and Tree Service - \$800.00 per tree, Gladski Tree Service - \$900.00 per tree, and Will's Tree Service - \$2200.00 for all three trees. A motion was made to accept Will's Tree Service.

Motion: Richard Babb Seconded: Richard Korn

Council President Todd Houser presented a proposal from Specht & Co to do payroll taxes at a rate of \$1140.00 a year. Since this is cheaper than the rate for Quick Books payroll previously voted on it was accepted.

Public Comment – Leo Rauber questioned how the trees will look once they are trimmed. It was noted that they are three maple trees and may not look as nice the first year, but it needs to be done.

Council President Todd Houser then brought up the subject of trying to retain mulch at the playground. He noted the Borough spent \$7,000.00 this year on mulch and some of it has already been lost to the weather. He presented a quote from George Ely for \$5,593.00 for a barrier to be installed around the mulched area. After some discussion on other possible options the item was tabled.

The next meeting will be held on September 11, 2018 at 7:00 pm at the Gordon Borough Municipal Building.

Motion to Adjourn: Richard Korn Seconded: Tracy Hughes

\*All motions unanimous unless noted.

Attest: \_\_\_\_\_ Cathy Moyer, Secretary /Treasurer August 14, 2018