

# BOROUGH OF GORDON

317

## Meeting Minutes

April 11, 2017

The regular monthly meeting of the Gordon Borough Council was held on Tuesday, April 11, 2017, at 7:00 p.m. in the Gordon Municipal Building. Councilpersons Present: Richard Babb, Shannon Dumboski, Brian Hansbury, Jason Quick, Jeffrey Hoffman (7:15 arrival), and Michael Rader (8:15 arrival). Also Present: Mayor George Brocious, Assistant Secretary-Treasurer Linda Gately and Solicitor Christopher Riedlinger. Citizens: Jessica Slotcavage, Todd Houser, Carol Fetterolf, and Leo Rauber, Jr. Absent: Borough Manager Paul Snyder.

Council President Pro-Tem Jason Quick called the meeting to order with the Pledge of Allegiance. Motion by Shannon Dumboski to appoint New Council Member Todd Houser of 613 Hobart Street was approved unanimously. Mayor Brocious signed Houser's affidavit of residency and administered the Oath of Office. Houser then took his place at the council table.

With last month's resignation of Vice President Valerie Stitzer Dornsife, a motion was made by Dumboski for Brian Hansbury to be the new Vice President of Council. Motion carried unanimously. Motion by Jeff Hoffman to approve Resolutions 04112017 (A) appoint Todd Houser to council, (B-C) to change bank signatories (MPB, BB&T) to include Brian Hansbury and delete Dornsife carried unanimously.

Richard Babb that council accept minutes from the rescheduled regular meeting on March 21<sup>st</sup> as presented by Linda Gately carried unanimously.

General Account financial report: Opening Balance: \$66,924.<sup>48</sup>, Receipts: \$13,948.<sup>75</sup>, Expenditures: \$20,615.<sup>81</sup>, Balance 3/31/17: \$60,257.<sup>42</sup>. MPB CD 0830 balance: \$14,384.<sup>78</sup>. MPB Muni Fund 3430 balance: \$2,177.<sup>38</sup>. BB&T General Account CD 8835 balance: \$5,083.<sup>95</sup>. Community Hall Improvement Fund Opening Balance 3/1: \$1,239.<sup>86</sup>, Receipts: \$300, Expenditures: \$12 BB&T Account Svc. Charge, Balance 3/31: \$1,527.<sup>86</sup>. Motor License Fund Balance 3/1: \$4,640.<sup>32</sup>, Receipts: \$25,341.<sup>37</sup> inc. \$3.<sup>02</sup> interest, Expenditures: \$1,445 to Paul Dean for plowing/backhoe (Stella borough total so far \$2,879.<sup>81</sup>), Balance 3/31: \$28,536.<sup>69</sup>. Motion by Shannon Dumboski for council to accept the Treasurer's March financial reports for both the General Account and Motor License Fund as read carried unanimously.

General account invoices for payment to date: Aqua PA (\$418), SWIF (\$835), PA Dept. of Revenue (\$152.<sup>26</sup>), IRS (\$1,344.<sup>70</sup>), Butler Twp. March police coverage (\$2,750), Geisinger Health Plan (\$147), MPB roof loan (\$802.<sup>78</sup>), PTD internet \$99.<sup>95</sup>, Lavas tax commission 3/16-31/17 (\$710.<sup>26</sup>), Riedlinger (\$678.<sup>00</sup>). Council was given a line-item YTD budget for all accounts. Hansbury's motion to pay general account invoices carried unanimously.

Sewage Revenue Account financial report: Sewage Revenue Account Opening Balance: \$200,128.<sup>27</sup>, Receipts: \$3,785.<sup>46</sup>, Expenditures: \$15,000 transfer to Operations; Balance 3/31/17: \$188,913.<sup>73</sup>. CD 0430 Redemption on April 5<sup>th</sup> maturity was \$79,211.<sup>40</sup>, which was moved to the Sewage Revenue checking account. Sewage Reserve MPB CD 6530 Balance 3/31: \$70,232.<sup>41</sup>; Revenue MPB CD 0430 Balance 3/31: \$79,177.<sup>78</sup>; Revenue MPB CD 0431 Balance 3/31: \$86,138.<sup>37</sup>. Sewage Op./Maint. Account Balance 3/1: \$4,722.<sup>46</sup>, Receipts: \$15,006.<sup>34</sup> inc. transfer from Rev. Acct. to meet obligations, Expenditures: \$5,894.<sup>24</sup>, Balance 3/31: \$13,831.<sup>51</sup>. Hansbury's motion to accept all Sewage financial reports carried unanimously.

SCEMA's Skywarn training class is Thursday, May 4<sup>th</sup> at 6:30 p.m. at Tower City Borough Hall. Register by email to [emc@portertwpready.org](mailto:emc@portertwpready.org) with your name, address, cell phone number. Fire Police training is in Llewellyn April 17<sup>th</sup> and 19<sup>th</sup> 6:30-10:30, and Sun. the 23<sup>rd</sup> 8 a.m.-4 p.m. General Election Day is the 3<sup>rd</sup> Tuesday in May (16<sup>th</sup>); no conflict with our 5/9 council meeting. A Service Electric rate increase received (effective May 1<sup>st</sup>) only affects TV/web, not phone/fax.

Mayor George Brocious received Butler Township Police Chief Ed Tarantelli's report for March, which was read (14 calls and complaints within Gordon Borough, with breakdown as follows: 2 requests for assistance, 5 follow-up investigations, 2 thefts, 1 abandoned vehicle, 3 phone assignments, 1 disturbance. An April 19<sup>th</sup>

BOROUGH OF GORDON

318

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Neighborhood Crime Watch meeting will be held at the Butler Township building starting at 7:00 p.m. The fire company will use a \$11,844 grant to purchase five sets of new turnout gear.


Solicitor Christopher Riedlinger, Esq., reported that a full title search was done as directed to verify there is no deed or easement for sub-surface septic system on the 80' right of way at the borough building. Motion by Babb carried unanimously to have Riedlinger contact property owner (Mummery) in regard to a possible sale to the borough for a shed or garage addition.

Riedlinger set up a meeting with SCMA next Friday. He and Borough Engineer Don Cuff of Entech will now begin a list borough sewer assets and schedule a SCMA community presentation of upcoming borough sewage changes before the sewage transfer agreement is finalized. Riedlinger also offered to email a state municipal records retention pamphlet to the borough in response to ongoing files to be returned to the borough.

Citizen Jessica Slotcavage reminded council of the annual youth fish rodeo for the event to be held Saturday, May 6<sup>th</sup> from 8-4 at Gordon Community Park. It is Gordon Fish and Game's 100<sup>th</sup> anniversary celebration and the VFW presentation at 10 a.m. includes giveaways of bikes, sleeping bags, etc. The Boy scouts will camp over in order to help with park setup Friday, May 5<sup>th</sup>, the rodeo on the 6<sup>th</sup> and cleanup on the 7<sup>th</sup>. the event. Slotcavage asked and was told by Hansbury that signage on Biddle for truck traffic going up the mountain is still in the works.

Simpson United Methodist Church re-enacts their annual Trek of the Cross on Good Friday, April 14<sup>th</sup>, starting at noon from the church on Biddle Street, going down Hobart to McKnight and back to the church. Fire Police will direct traffic around parade route. Motion by Hansbury approved unanimously to approve a FOG Egg Drop Good Friday at 3 p.m. Carol Fetterolf questioned the 25 year old centennial fund with a \$1000 balance that the borough has no records for. She asked for permission to use a Schuylkill Community Foundation grant to purchase an awning for the municipal building entrance at the fire company hall side. Richard Babb added that FOG will again be planting flowers at the building as a community service. Motion by Hansbury to approve request received for an April 22<sup>nd</sup> 2017 birthday party at the Gordon Park pavilion 1-3 p.m. approved unanimously.

The next regular Borough Council meeting on Tuesday, May 9<sup>th</sup> at 7:00 p.m. in the Gordon Municipal Building. There being no further general business, a motion was made by Babb at 8:15 p.m. to adjourn this meeting of Gordon Borough Council to go into executive session carried unanimously. No actions were taken as a result of the executive session, which came out of session at 9:15 p.m. and back into the general meeting. Babb's motion to adjourn the regular meeting at 9:21 p.m. also carried unanimously.

Attest:  Linda S. Gately, Asst. Secretary-Treasurer April 11, 2017