

# BOROUGH OF GORDON

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## Council Meeting Minutes

April 10, 2018

The regular monthly meeting of Gordon Borough Council was held Tuesday, April 10, 2018, at 7:00 p.m. in the Gordon Municipal Building. Council present: Richard Babb, Shannon Dumboski, Jeffrey Hoffman, Todd Houser, Tracy Hughes, Richard Korn, Jason Quick. Also present: Solicitor Christopher Riedlinger, Esq., Secretary-Treasurer Linda Gately, and Mayor George Brocius. Citizens: Carol Fetterolf, Barb Liem, Leo Rauber, Jr.

President Houser called the meeting to order, confirmed a quorum by roll call, and led the Pledge of Allegiance.

Public Participation: FOG Representative Carol Fetterolf stated the fish rodeo is May 5<sup>th</sup> and town-wide yard sale June 2<sup>nd</sup> from 8-3. A food fundraiser table will also be manned for the first day of fishing March 31<sup>st</sup>, the yard sale, and the Memorial Day Block Party and dedication of the cornerstone. Fetterolf also reminded council that more of the \$5 stenciled brick fundraiser items will be made from the old school demolition. FOG pledged \$500 toward playground camera security. Resident Barb Liem requested council's consideration on a revised location of the new playground equipment rather than the park. Quick responded that the fill would also have to settle before that area could be developed again. Houser replied her concern will be noted for a future project, possibly a gazebo with a flower garden or monument, since parking is not good in the residential high-traffic area along the old school property on Biddle Street Liem prefers. If the school property were to turn over to a builder who is interested, county court permission would have to be granted to lift any liens including demolition money would have to be repaid. Leo Rauber Jr., requested cold patch of potholes, which Quick responded could be done with the milling head of the skid loader. Quick thanked Rauber for transporting bathroom project materials from Home Depot. Quick also answered Liem's question about the handicapped parking space, moved the rear of the municipal building, where voters can enter through the community hall door.

Motion by Korn and Hoffman for council to accept minutes from the March 13<sup>th</sup> council meeting as presented by Secretary-Treasurer Gately carried unanimously.

Treasurer's Report: General Account 8709 Checking Opening Balance March 1, 2018: \$145,570.<sup>96</sup>; Receipts: \$15,132.<sup>82</sup>, inc. \$70.<sup>75</sup> Interest; Expenses: \$17,471.<sup>13</sup>; (\$3,580.<sup>85</sup> uncleared) Balance 3/31/18: \$139,651.<sup>80</sup>. Motion by Dumboski and Hughes to merge Reserve CD 3802 balance of \$70,442.<sup>67</sup> maturing 5/2/18 and the Muni. Bldg. Fund CD 3430's balance of \$2,185.<sup>01</sup> on 5/3/18 for 12 months @ 1.6% approved unanimously. CD 4024 @1.2% Matures 6/29/18, Balance: \$5,075.<sup>61</sup>. Revenue CD 0431 Matures 4/5/19 @0.8%, Balance 3/31/18: \$86,830. CD 4444 (formerly 0830) @1.25% matures 3/5/2019, Balance: \$14,567.<sup>39</sup>.

Motor License Fund Checking 9509 Balance 3/1: \$49,051.<sup>86</sup>; \$208.<sup>51</sup> Expenses; Bal. 3/31 inc. \$27,794.<sup>96</sup> annual liquid fuels allocation plus \$32.<sup>38</sup> Int.: \$76,670.<sup>69</sup>; Mtr. Lic. CD 4025 Balance 3/31/18: \$84,003.<sup>43</sup>.

Community Hall Savings 2966 Balance 3/31/18: \$825.<sup>85</sup> after \$159 rental deposit + \$0.88 Interest. Home Depot Foundation Gift Card 1458 (Park Grant) Balance 3/31: \$330.<sup>10</sup>. Park Savings 2917 Balance 3/31: \$2,643.<sup>07</sup> (inc. \$3.<sup>95</sup> Interest). Petty Cash Balance 3/31/18: \$88.

Hoffman and Korn's motion to accept all accounts' March finance reports as read carried unanimously.

Payment of Invoices: General Account-Aqua PA (\$418), Berkheimer EIT Commission (\$28.<sup>63</sup>), Butler Twp. Police (\$2,750), DCED (\$4.<sup>50</sup>), 1Q18 Payroll Taxes: HAB-EIT (\$195.<sup>46</sup>), HAB-LST (\$26), PA Dept. of Revenue (\$600.<sup>14</sup>), PAUC Fund (\$487.<sup>47</sup>), IRS (\$4,945.<sup>79</sup>), PPL-LED St. Lights (\$1,184.<sup>44</sup>), PTD (\$99.<sup>95</sup>), Riedlinger (\$425), SWIF (\$977), Staples (\$384.<sup>98</sup>), BEE Contractors (\$7,500), Lavas (\$242.<sup>20</sup>). Gen. Acct. bathroom debits below.

Motor License Fund Payments-Turkey Hill Gas (\$135.<sup>01</sup>), Butler Twp.-Salt/Anti-Skid Material (\$1,839.<sup>87</sup>).

Korn and Babb's motion to pay all invoices carried unanimously.

Mayor Brocius read Butler Township Police Chief Ed Tarantelli's monthly report for March 2018, showing 11 calls and complaints within Gordon Borough (3 EMS, 2 Suspicious Persons, 1 ea. MVA, Domestic, Harassment, Warrant Served, RFA, and a Burning Complaint). Code Enforcement Officer Robin Ennis had no report. Quick reminded council of the March 28<sup>th</sup> NSCOG Joint Code Enforcement presentation in Ashland.

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Fire Report: Jim Masdea, drummer for the band BOSTON and friend of resident Hank Ahrensfield, will perform in our Community Hall on Saturday, May 5<sup>th</sup> at 7 p.m. (doors open at 6), with the fire company offering drinks. Universal Forest Products' \$300 hall rental fee will be waived for their annual plant review May 22<sup>nd</sup> for donating the garage trusses to the borough. Normally, the fire company and the hall fund split this fee.

Motion by Korn and Hoffman to approve the Gordon Borough/Citizens' Fire Company No. 1 loan agreement, for repayment of half the community hall bathroom remodel cost over two years, with \$4,000 to be reimbursed up front. Motion approved unanimously.

Solicitor Christopher Riedlinger, Esq., reported on the old school parcel #46-4-103 real estate tax bill #107112 trying for tax exemption at the Assessment Appeal Hearing May 8<sup>th</sup>, with his time block set aside for 10:45-noon.

Riedlinger suggested reviewing and advertising the refuse agreement (with and without recycling) at the next meeting for adoption in June; the 2-year agreement with County Waste ends July 31<sup>st</sup>. The current contract stipulates the vendor bills residents for service rather than the borough hiring an employee to track.

Borough Communications/Committee Reports: May 1<sup>st</sup> is the deadline for all public officials to return their 2017 Statement of Financial Interests Form SEC-1. New temporary borough maintenance employee Gavin Allen started today. He is sponsored, paid, and insured through CareerLink for up to a maximum of 30 hours per week. Quick reported on the bathroom project at \$9,163.<sup>91</sup> of 12,882.<sup>38</sup> projected total w/\$500 extra for Biros' camera to check drain blockage next week. Aqua PA sent a letter requiring a backflow preventer to be installed to keep water from going into the public system. Permit inspections for private house rentals are being done this month. The 2020 Census clock is ticking with the 120 days almost expired; borough volunteers need to develop a plan and complete training. We received \$247 in scrap weight from SOS Metals for the old boiler and bathroom partitions.

Recreation Equipment order motion by Babb and Hoffman to approve for COSTARS vendor Playworld at \$49,724.<sup>50</sup> total w/freight approved unanimously. A park rental agreement with refundable security deposit was discussed. Zero turn Gravely mower was delivered by Schreffler. A ballfield request for >50 team on Sunday afternoons was approved. Erlich Vegetation Management Agreement was executed; waiting to hear about scheduled application dates(s), delayed as our paperwork went to the Reading office. SKIP 2018 Spring Cleanup April 17-22; council to register, confirm service date/location, pick up materials. The borough is applying for a COSTARS approved fuel card program (WEX/Sunoco) for state tax refund annual statements.

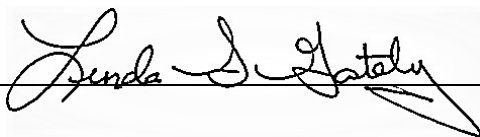
New Business: Council discussed changing parking in the development cul-de-sac to allow for safety vehicle access; there is nothing in the Title 75 MV Code, but residents parking perpendicular to the curb rather than parallel causes issues while snow plowing and blocking emergency equipment response-fire, police, and ambulances. Check into requiring a new ordinance vs. resolution changing the current ordinance designating No Street Parking in the cul-de-sac.

Motion by Hoffman and Hughes to approve Biros seasonal weekly service (April through 10/30) in the park for \$90/mo. including a damage waiver, approved unanimously.

Council briefly discussed outsourcing payroll/pension/tax forms to realign budget with reduced treasurer hours.

The next Gordon Borough Council Meeting is at 7 p.m. on Tuesday, May 8, 2018 in the Gordon Borough Municipal Building, with Council Vice-President Jeff Hoffman presiding in Todd Houser's absence. May 15<sup>th</sup> is Primary Election Day, with voting polls in the Council Chambers. There being no further general business, a motion by Dumboski and Korn to adjourn the regular Gordon Borough Council meeting at 8:00 p.m. carried unanimously.

Attest:



Linda S. Gately, Secretary-Treasurer April 10, 2018