

The regular monthly meeting of the Gordon Borough Council was held on Tuesday, August 9th, 2016, at 7:00 p.m. in the Gordon Municipal Building. Councilpersons present: Michael Rader, Valerie Stitzer Dornsife, Richard Babb, Shannon Dumboski. Also: Mayor George Brocius, Solicitor Christopher Riedlinger, Borough Manager/Secretary-Treasurer Paul Snyder, Assistant Linda Gately. Citizens: Ramon Soto, Leo Rauber and Code Enforcement Officer Robin Ennis. Absent: Councilmen Jeffrey Hoffman, Brian Hansbury, and Jason Quick. Guest: Ed Knittel, PSAB Senior Director, Education & Sustainability.

Council President Michael Rader called the meeting to order with the Pledge of Allegiance. A moment of silence was observed for former vacancy board chair Ed Huhn. Motion by Valerie Stitzer Dornsife that council accept minutes from the last regular meeting on July 12th, 2016 as presented by the Secretary-Treasurer Paul Snyder carried unanimously.

Ed Knittel, Sr. Director, Education & Sustainability, Pennsylvania Association of Boroughs presented a commemorative plaque for the borough's 125th "Quasquicentennial" anniversary on behalf of PSAB and 956 other boroughs in the state. The photograph taken will appear in a future PSAB newsletter.

General Account financial report: July opening balance \$132,269.⁰⁹; receipts of \$11,202.⁷⁹ including \$46.⁰¹ checking interest; expenditures of \$19,884.¹⁰ with outstanding checks worth \$745.⁸⁰; July 2016 ending balance: \$121,834.⁷¹. The MPB General Account CD 0830 balance is \$14,265.⁶³. The MPB Muni Fund 3430 balance: \$2,173.⁵⁵. BB&T General Account CD 8835 balance is \$5,050.³⁰. Motor License Fund July opening balance \$62,714.⁶⁵; interest receipts of \$22.³⁶ and \$417.¹⁸ total expenditures for signs and Butler Twp. anti-skid materials; balance end July: \$62,319.⁸³. BB&T MLF CD 0018 balance is \$83,723.⁹⁷ and matures 10/7/16. Snyder reported a Community Hall Improvement Fund balance of \$1,089.⁸⁶ after receipt of \$327 in hall rentals the purchase of tables (\$1,705.⁶⁴). Motion by Shannon Dumboski for council to accept the Treasurer's financial report for both the General Account and Motor License Fund as these reports were read by Secretary-Treasurer Snyder carried unanimously. Council was provided with a line item YTD budget of all accounts.

Snyder presented the General account invoices for payment: SWIF (\$1670), Berkheimer EIT (\$66.⁶⁵), Aqua PA (\$418), Riedlinger (\$571.⁹⁰), IRS (\$1,492.⁰⁹), PA Dept. of Revenue (\$179.⁰²), W.B. Mason fax machine imaging film (\$75.⁵⁸), MPB roof loan (\$802.⁷⁸), PSAB website updates (\$15), Watkins Lawn & Garden-mower gas stabilizer (\$21.⁵³), and CEO Robin Ennis (\$82.¹³). Motion by Shannon Dumboski to pay regular monthly general account invoices carried unanimously.

Sewage Revenue Account financial report: \$175,510.⁰⁹ opening balance 7/1/16, interest receipt of \$66.⁶³, Sewage quarterly property bill receipts of \$25,847.⁶² (inc. \$3,113.⁶² from Portnoff) & penalty receipts of \$557.⁹³ (including \$382.⁹³ from Portnoff), Miscellaneous reimbursements of \$516.⁰² (including \$353.⁸⁵ from Portnoff); balance 7/31/16: \$202,498.²⁹. Sewage Revenue MPB CD 0430 balance is \$78,914.⁷⁰; Sewage Revenue MPB CD 0431 balance is \$85,680.⁹⁷. Sewage Operations & Maintenance Account financial report: \$12,088.⁴⁰ opening balance 7/1/16, receipt of \$4.14 interest; expenditures of \$6,052.²¹; balance 7/31/16 was \$6,040.³³. Sewage Reserve MPB CD 6530 balance: \$69,951.⁵⁶. Dumboski motion to accept all Sewage financial reports as read by Secretary-Treasurer Snyder carried unanimously.

The Department of Revenue put a hold on the borough's liquid fuels check while waiting for our first quarter employee state tax, and also said they never received our 2015 forms. It was later discovered to be their error; money was posted to the wrong account for the second year in a row, according to Snyder.

Snyder reported he received a copy of the 2015 upset sale distribution. The 2000 Chevy was inspected. An updated park schedule was posted in the FOG (Friends of Gordon) box. Vandalism of 12 broken fire bricks was reported to police. Aqua PA's backflow prevention assembly test has yet to be scheduled. New fire police hand lights were received using the remaining funds (\$162) from the \$500 council previously approved. George Brocius confirmed the fire company has agreed to pay the balance difference in the invoice.

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Pennsylvania Emergency Management Agency (PEMA) executed our DAP-1 snowstorm disaster agreement #DR-PA-4267. According to Paul Snyder, the borough's Motor License Fund will be reimbursed for employee and contractor work paid out of that account when the money is received.

Robert Merwine has refused the part-time maintenance worker position offered by the management committee. Council will review alternate resumes received to determine the need to re-advertise if no other viable candidate exists. Riedlinger suggested this discussion be done in executive session.

Council President Mike Rader reported that streets committee members Hansbury, Quick and he concurred the roadwork project would move forward as originally bid. Rader directed borough manager Paul Snyder to execute the contract with New Enterprise Stone & Lime Design (Winfield), who was previously awarded the borough contract at \$58,748.⁸⁰, for a project start by August 15th upon review of outstanding documentation including certificate of liability insurance, alcohol compliance, proof of CDL, performance bond and w/c bond. Solicitor Riedlinger had spoken with borough engineer Don Cuff regarding a separate project cost and specifications for the balance of Hobart Street repairs the borough will pay for (1.5" wearing course overlay plus milling along the curb), advising the borough must receive two additional phone bids to comply with borough code unless the quote is below the \$19,400 threshold. Rader stated New Enterprise paperwork can continue as they work out Hobart project details. Rader asked Snyder to move forward and contact project manager Joe Whitcomb.

Solicitor Christopher Riedlinger, Esq., requested a motion to fully execute the County Waste contract for refuse and recyclables at \$17 per residential unit per month, with the vendor doing billing and collections, not the borough. The motion was made by Stitzer Dornsife and unanimously approved. County Waste will provide each property with a wheeled 65 gallon refuse cart with lid. Riedlinger will clarify bin delivery and when recyclables collection will begin, every two weeks on the same day as borough trash pick-up (Tuesdays).

Riedlinger also reported he had been sent a draft agreement from Schuylkill County Municipal Authority's attorney Patel. Riedlinger reviewed the draft, and asked for explanation of whether they will refinance the debt in their name or have it remain in the borough's name with SCMA making payments. Riedlinger suggested changes with protections to have the borough take back our sewage system if SCMA is ever unincorporated, allowing the borough to recover court fees, and to establish an escrow account equal to one year's payments in the event of a payment default on the bank loan. No response yet from Patel, but Chris suggested a conference call with Patel, SCMA director Pat Caulfield, Gordon council president Mike Rader, and Riedlinger as our solicitor to discuss further details.

Mayor George Brocius noted that Butler Township Police Chief Ed Tarantelli's report had not been received by meeting time. Code Enforcement Officer (CEO) Robin Ennis presented her June and July activity report, with seven hours' total service in parcel searches, magistrate citations and violation pictures. Riedlinger added that Quality of Life ordinances that other municipalities have adopted still require going through a magistrate to enforce citations and collect on violations. The mayor added that newly elected Constable Barry Brecker has completed his required training classes and will now be able to officially act on behalf of the borough.

No New Business was brought forward, and no comments were offered under Public Participation. Borough council's next meeting is 7 p.m., Tuesday, September 13th, in the Gordon Municipal Building.

There being no further business, a motion by Valerie Stitzer Dornsife to adjourn this meeting of Gordon Borough Council carried unanimously upon voice vote. The meeting adjourned at 7:40 p.m.

Attest:  Paul L. Snyder, Secretary-Treasurer August 9, 2016