

The regular monthly meeting of the Gordon Borough Council was held on Tuesday, July 12<sup>th</sup>, 2016, at 7:00 p.m. in the Gordon Municipal Building. Councilpersons present: Valerie Stitzer Dornsife, Jeffrey Hoffman, Richard Babb, Shannon Dumboski, Brian Hansbury, and Jason Quick. Also present: Mayor George Brocius, Solicitor Christopher Riedlinger, Borough Manager/Secretary-Treasurer Paul Snyder, Assistant Linda Gately, and Code Enforcement Officer Robin Ennis. Citizens: Ramon Soto and Carol Fetterolf. Absent: Council President Michael Rader.

Council Vice President Valerie Stitzer Dornsife called the meeting to order with the Pledge of Allegiance. Motion by Brian Hansbury that council accept minutes from the last regular meeting on June 14<sup>th</sup>, 2016 as presented by the Secretary-Treasurer Paul Snyder carried unanimously.

General Account financial report: June opening balance \$134,834.<sup>40</sup>; receipts of \$42,709.<sup>15</sup> including \$49.<sup>88</sup> checking interest; expenditures of \$9,861.<sup>27</sup> with outstanding checks worth \$336.<sup>06</sup>; June 2016 ending balance: \$132,269.<sup>09</sup>. The MPB General Account CD 0830 balance is \$14,265.<sup>63</sup>. The MPB Muni Fund 3430 balance: \$2,173.<sup>55</sup>. BB&T General Account CD 8835 balance is \$5,046.<sup>16</sup>. Motor License Fund June opening balance \$62,691.46; interest receipts of \$23.19; balance end June: \$62,714.<sup>65</sup>. BB&T MLF CD 0018 balance is \$83,642.<sup>38</sup> and matures 10/7/16. Snyder reported a Community Hall Improvement Fund balance of \$2,468.<sup>50</sup>. Motion by Jason Quick for council to accept the Treasurer's financial report for both the General Account and Motor License Fund as these reports were read by Secretary-Treasurer Snyder carried unanimously. Council was provided with a line item YTD budget of all accounts.

Snyder presented the General account invoices for payment: HAB-EIT (\$61), Aqua PA (\$418), Riedlinger-legal fees (\$1075), Republican-Herald ads (\$2000), MPB roof loan (\$802.78), Butler Township Police (\$2750), PPL street lights (\$1008.<sup>49</sup>) and Witmer Public Safety Group (\$338) with raincoats and flashlights let to order from the \$500 council approved. Motion by Quick to pay regular monthly general account invoices carried unanimously.

Sewage Revenue Account financial report: \$171,037.<sup>91</sup> opening balance 6/1/16, interest receipt of \$64.<sup>46</sup>, Sewage quarterly property bill receipts of \$2,870 (inc. \$1,670 from Portnoff) & penalty receipts of \$330.<sup>90</sup> (inc. \$258.<sup>90</sup> from Portnoff), Miscellaneous reimbursements of \$1,206.<sup>82</sup> (from Portnoff); balance 6/30/16: \$175,510.<sup>09</sup>. Sewage Revenue MPB CD 0430 balance is \$78,914.<sup>70</sup>; Sewage Revenue MPB CD 0431 balance is \$85,680.<sup>97</sup>; Sewage Operations & Maintenance Account financial report: \$17,775.<sup>32</sup> opening balance 6/1/16, receipt of \$6.50 interest; expenditures of \$5,977.<sup>90</sup>; balance 6/30/16 was \$12,088.<sup>40</sup>. Sewage Reserve Account MPB CD 6530 balance: \$69,951.<sup>56</sup>. Dumboski motion for council to accept Sewage financial reports as read by Secretary-Treasurer Snyder carried unanimously.

The borough received a liquid fuels tax refund of \$572.<sup>28</sup> from a 2015 claim submitted for 1136 gallons. Snyder answered another RTK request this month from Signature Solutions, spoke with Nick Nemeth (UFP) about trimming their blue spruce with no objections, serviced the treatment plant generator (\$572.<sup>28</sup>), and plans to attend the July 27<sup>th</sup> North Schuylkill Council of Governments meeting in Mahanoy City. The updated park schedule was posted. Aqua PA's backflow prevention assembly test mandated to be completed by a certified tester each year by 7/1 has not been done. The fire company truck bay roof is leaking; Chief Dornsife notified the roofer. According to a PPL approved contractor, the pole at the corner of the garage has to have an apparatus removed and replaced; the municipal building will be without power the entire day on Wednesday, July 20<sup>th</sup>. Posts and hardware came in for the street signs ordered from U.S. Municipal Supply. Delivery was held up last month when PennDOT wouldn't allow the truck to come into Gordon. Snyder also reported PennDOT stabilized a bridge outside of town. Streets Committee chair Jason Quick requested making Hobart Street one-way or adding speed bumps.

Snowstorm Disaster Emergency #DR-PA-4267 funding was approved by FEMA. According to Greg Showers, the borough will get 75% of what applicant's agent Paul Snyder submitted.

Motion by Quick to authorize hiring of Robert Merwine for the advertised part-time maintenance worker position effective immediately subject to interview and approval of terms by the management committee as suggested by Solicitor Riedlinger. Council will vote to confirm at the next meeting once duties, hours and pay/benefit terms are negotiated. Motion passed unanimously.

Duly advertised borough roadwork bids using specifications prepared by John Davis of PennDOT for the project to start by August 15<sup>th</sup>, received as follows: New Enterprise Stone & Lime Design (Winfield) was the low bid at \$58,748.<sup>80</sup>; Landis C. Deck (Skipack) total bid was \$64,366. A motion made last month to award the project to the lowest bidder upon review of all documentation was approved unanimously. Solicitor and council are awaiting bid bonds and w/c bonds. Paul Snyder will write the confirmation letter. A separate project cost for the balance of Hobart the borough will pay for must receive two additional phone bids to comply with borough code. Aqua will pay Rogele the additional \$24,141 and then bill the borough who will then pay Aqua. Motion by Quick to approve Rogele's bid breakdown of \$18,954 for the 1.5" wearing course overlay plus \$5,187 for the milling along the curb on two conditions: 1) If Aqua intends to pay for the milling, the bid is under the \$19,400 state threshold as confirmed by engineer Don Cuff and solicitor Riedlinger, and 2) after receipt of two phone quotes Snyder will initiate to be in compliance with borough code. The motion carried unanimously with the two conditions in place. Solicitor Riedlinger suggested Snyder wait until the engineers update the specifications to accurately compare bids before soliciting the remaining quotes.

Code Enforcement Officer (CEO) Robin Ennis contacted the county tax claim office Recorder of Deeds to reach the owner of the Roseman Property in order to cite. The property was winterized, but a roof collapse is evident. Ennis sent a certified letter about the 300 Elm dilapidated property which has a mold smell and snakes creating a health and safety hazard. Ennis' June activity report is pending.

Solicitor Christopher Riedlinger, Esq., presented duly advertised Excavation Ordinance 07122016 for council approval, drafted to absorb engineering costs into the permit fees, leaving the basic requirements but allowing the borough the right to change as needed, suggested by borough engineer Don Cuff. Hoffman Motion to adopt Ordinance 07122016 as presented was approved unanimously.

The garbage contract was advertised two ways to include one way with Refuse Only and one for both Refuse and Recyclables, with the vendor doing billing and collections, not the borough. This year's contract will also include five, thirty-gallon bags limit (150 lb. total) and cover yard waste (seasonal items like clear-bagged leaves and Christmas trees). The bid bond requirement is 25%. Hoffman's motion to award the contract for both refuse and recyclables to the lowest bidder County Waste at \$17 per residential unit per month was unanimously approved. Their alternative bid without recyclables was \$14.<sup>75</sup>. Other bidders were Waste Management at \$22.<sup>90</sup> with recyclables (\$16.<sup>75</sup> without), and DMS (Disposal Management Services, Coal Township) without recyclables only at \$16.<sup>77</sup>. County Waste is providing at no cost a wheeled 65 gallon refuse cart with lid. Snyder will notify the winning bidder and complete the new contracts including recyclables collection every two weeks on the same day as trash pick-up in the borough (currently Tuesdays).

Mayor George Brocius read Butler Township Police Chief Ed Tarantelli's June 2016 report showing 51 calls and complaints in the borough, including 23 follow-up investigations, 5 EMS calls, 4 phone assignments, 2 warrants served, 3 disabled vehicles, 1 assault, 1 fire dispatch, 2 parking complaints, 2 harassment complaints, 1 criminal mischief, 1 theft, 1 domestic, 1 burglary, 1 disturbance, and 1 dumping complaint, plus 1 suspicious person report, and 1 automatic alarm.

BOROUGH OF GORDON

Meeting Minutes

July 12, 2016

The next borough council meeting is Tuesday, August 9<sup>th</sup>, at 7 p.m. in the Gordon Municipal Building. Pennsylvania Association of Boroughs (PSAB) will present a commemorative plaque at the meeting for the borough's 125<sup>th</sup> "Quasquicentennial" anniversary. Plans are to celebrate with a picnic at 1 p.m. Sunday, August 14<sup>th</sup> at Gordon Park, a day after Gordon School's Reunion and Homecoming.

Under Public Participation, Citizen Carol Fetterolf reported that a child was shot with a BB gun on McKnight Street, and two shots were again heard this morning. Snyder will report incidents to police.

There being no further business, a motion by Shannon Dumboski to adjourn this meeting of Gordon Borough Council carried unanimously upon voice vote. The meeting adjourned at 8:00 p.m.

Attest:  Paul L. Snyder, Secretary-Treasurer July 12, 2016

